

CAOXAI VUE

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Professional and reliable team player with superior communication and commitment skills. Successfully completes projects on time while meeting expectations of business objectives. Motivates others to work efficiently and exceeds expectations. A strong individual with passion to learn, exhibits proficiency, and knowledgeable skills in a new position.

SKILLS

- Proficient in scheduling and timelines
- Team collaboration
- Self-motivated
- Strong communication
- Reliable and excellent time management
- Energetic with a positive attitude
- Well-organized
- Works well independently and with individuals
- Excels in customer support and assistance

EXPERIENCE

JAN 2021 - CURRENT

QUALITY INSURANCE INSPECTOR II, MEDTRONIC

- Display day to day efficient documentation.
- Complete daily audits on documentation to ensure information listed is well within the quality assurance activities acceptance.
- Daily inspections of S8 system parts to ensure services are guaranteed.
- Guarantee customer satisfaction, provide quality equipment, and establish all needs are met.
- Verify all incoming parts are sustainable under the quality acceptance rules and regulations.
- Assure S8 trackers are in specification by running/testing through X-ray.
- Material handle, assuring parts are where they're supposed to be for easy and quick access.
- Upload and quarantine Documentations
- Doc Control
- Skillful in System Applications and Product system SAP
- Agile System
- Promoted to Tech II within 3 month of start date

DEC 2019-2021

DRIVER/DISPATCHER, KENLINK LOGISTICS

- Deliver packages
- Assist on additional routes and responsibilities

- Manage priorities and workload for other drivers
- Manage and execute challenges with deliveries

APR 2017 – DEC 2019

MANAGER, YUE AUTO SHOP

- Manage and maintain multiple databases to track monthly inventory
- Prepare and execute scheduling and labor quotes for customers
- Manage part collections throughout the day/week for key projects
- Effectively communicated documents and confidential information for clients
- Ensure safety practices are adhered
- Assisting senior mechanics in complex repairs and troubleshooting
- Assist with proficient in diagnosing and repairing various complex automotive systems including engines, transmissions, brakes, coolant systems, and electrical systems
- Extensive knowledge of automotive diagnostic tools and equipment
- Making/Creating special tool in house to cut time and cost

APR 2015 – APR 2017

QUALITY ASSURANCE ASSOCIATE, LAKE REGIONAL MEDICAL

- Adhere to QMS system.
- Ensure quality of products are met within guidelines
- Ensure GDP is followed and sustained
- Refresh room environment
- Use of various tools, such as, go-no-go bushings, tool scope, microscope, reticles, micrometer, calipers, and templates
- Demonstrates knowledge in AQL, NCR (non-conformances) and audits
- SME for welder tigs and plasmas, j-bends, coil winding, style wire grinder, PAC and VNT Brazzers
- Proactively assist Engineering team for validation of process and machines
- Proactively assist Production team on continuous improvements

AUG 2014 – APR 2015

ASSOCIATE OPERATOR, LAKE REGIONAL MEDICAL

- Diagnose machinery issues and repair parts to keep equipment efficient and operating
- Responsible for efficient tool replacement of machines to ensure others can complete various tasks throughout the day with little to no down time
- Maintained productivity and production flow on J bend machine operation
- Educated others for welders of tig's and plasma
- Operated, maintained and performed stylet coil winder, stylet wire grinder, and PAC and VNT Brazzers.
- Performing preventive maintenance to minimize downtime
- Assisting Senior technicians and engineers in trouble shooting and repairs
- Conducting routine maintenance tasks, such as lubrication and calibration
- Proficiency in using a wide range of hand and power tools
- Promotion to Quality Assurance after 9 months of employment.

EDUCATION

SPET 2011-JUNE, 2014

HIGH SCHOOL DIPLOMA, PARK CENTER SENIOR HIGH

VOLUNTEER/LEADERSHIP

Zanewood Recreation Center | 7100 Zane Ave N, Brooklyn Park, MN 55429 | April 2014 - June 2014 |
Student Volunteer/ Assist Staff and Students

- Responsible for volunteer schedules, transportation, and inventory
- Assisted students, one on one interactions, and with school activities and projects
- Partnered with staff on weekend field trips and after school activities
- Communicated with staff and parents for maximum efficiency throughout the organization
- Promoted physical education opportunities and experiences for healthier lifestyles

References Available Upon Request