

Camille Alleyne

Inventory Management /Assistant Buyer - Museum of Sex

New York, NY 10039

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(646)-229-0196

Work Experience

Inventory Management /Assistant Buyer

Museum of Sex - New York, NY

September 2016 to Present

- Accountable for receiving shipments, processing goods, and organizing items
- Controlled cycle counts as well as maintaining and overseeing inventory complications (damages, overstock, sample pieces, RTV's)
- Accountable for allocating price adjustments from item cost, availability, and purchases
- Responsible for partnering with Store Managers, Visual team, and Accounting with new item research, inventory set ups, gains and losses with inventory
- Responsible for creating purchase orders, processing invoices, as well as keeping and maintaining vendor relationships

Stockroom Supervisor

Madewell - New York, NY

March 2015 to March 2017

- Hired as sales support then was accountable of stock room operations, sales floor operations and assisting clients in sales online and on the phone
- Accountable for transferring damaged goods, online returns, as well as denim donations
- Accountable for monogramming leather goods
- Responsible for motivating staff with projects, leading team projects, and overseeing staff in B.O.H

Stock/Merchandising Associate

Oakley - New York, NY

December 2014 to December 2015

- Hired as sales associate then was accountable of stock room operations, optics room, and as well as product knowledge
- Created custom performance and lifestyle frames for various demographics
- Portrayed company branding through styling mannequins and illuminating corporate directives

Merchandiser Lead

Quicksilver - New York, NY

March 2015 to July 2015

Accounted for product inventory, product awareness/shipment, styling mannequins in Ready-to-wear looks, planning floor sets, processing shipment, follow corporate product quantities, and merchandising fixtures/face outs

Merchandiser Lead

Billabong - New York, NY
July 2014 to November 2014

- Hired as Merchandiser then was accountable of stockroom operations, product inventory, and processing new shipments
- Followed corporate standard of sizing and product quantities on the sales floor
- Illuminating corporate store directive (Summer/Fall 2014, Fall/Winter 2014 collections)
- Portrayed the company's brand by styling mannequins in Ready-To-Wear looks

Sales Associate

Ann Taylor - New York, NY
May 2012 to October 2012

Hired as Sales Associate then gained knowledge with other tasks such as cashier, stock, and sending merchandise to customers over the phone and online
Provided clients with friendly service, learned and understood various fabrics and textures

Education

AAS in Retail Communications

The Art Institute of New York City - New York, NY
October 2011 to June 2014

Skills

RETAIL, RETAIL MARKETING, INVENTORY, PURCHASE ORDERS, EXCEL

Additional Information

Skills:

Microsoft Office (Word, Excel, PowerPoint), Adobe Creative Suite (Photoshop, InDesign), Google Sketch-up, POS System, Square MOS POS System, Retail Pro (Inventory system, Purchase Orders, POS) Stitchlabs (Inventory and Revenue Control management System)