

PAYROLL CHANGE REPORT

Today's Date: <u>6/1/2019</u>	Effective Date: <u>6/10/2019</u>
Hire Date: <u>12/3/2018</u>	Hours Worked: <u>6 Months</u>
Employee's Name: <u>Cameron Reid- 2nd Shift</u>	
Department: <u>IQF</u>	

CHANGE (S)		FROM	TO
X	Rate	\$10.75	\$11.25
	Shift Differential		
	Total	\$10.75	\$11.25

REASON (S) FOR THE CHANGE (S)						
Seniority Increase (Circle One)	3 Month	6 Month	1 Year	18 Month	2 Year	Annual
Merit Increase						
Other-Job Transfer/Promotion Increase						

ADDITIONAL COMMENTS

Four Unexcused Absences - 1 More Unexcused Absence before 6-10-19 will nullify his raise.

Authorized by: <u><i>[Signature]</i></u> (Department Manager)	Date: <u>5-31-19</u>
Guideline verified: <u><i>[Signature]</i></u> (Human Resources)	Date: <u>5-31-19</u>
<u><i>[Signature]</i></u> (GM Authorization)	Date: <u>5/31/19</u>

*CMG
6-11-19
New
6-3-19*



EMPLOYEE PERFORMANCE REVIEW

Name: Cameron Reid	Hire Date: 12/03/2018
Department: IQF	Evaluation Period: 6 Months

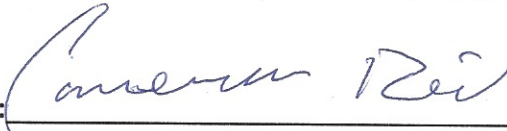
Performance Evaluation	Excellent	Good	Fair	Poor	Comments
Job Knowledge		X			
Productivity		X			
Work Quality		X			
Work Consistency		X			
Cooperation		X			
Attitude		X			
Initiative		X			
Work Relations		X			
Communication Skills		X			
Dependability		X			
Adherence to Policy		X			
Punctuality		X			
Attendance			X		

Number of Unexcused Absences: Four

Eligible for Pay Raise: YES No

Current Rate: \$10.75

New Rate: \$11.25 **Effective Pay Period:** 6-10-19

Employee Signature: 

Manager Signature: 

Date Completed: 6-23-2019