



Reichel Foods, Inc.
Employee Warning Notice

Employee Information

Date: 10-31-12
Employee Name: CAMERINO RIVERA
Job Title: ROTARY
Manager/Supervisor: RICK NELSON

Type of Warning

Verbal Warning [checked]
Written Warning
Final Warning

Type of Offense

Tardiness/Leaving Early
Absenteeism
Violation of Company Policies [checked]
Substandard Work
Violation of Safety Rules
Rudeness to Customers/Coworkers
Other

Details

Description of Incident (Describe incident and list the date, time, and any witnesses present)
CAMERINO WAS TOUCHING CARDBOARD AND NEVER CHANGED HIS GLOVES, SLEEVE GUARDS OR APRON.

Plan for Improvement:
CHANGE GLOVES ETC. WHENEVER WE REACH BELOW THE PRODUCT LINE

Consequences of Further Infractions:
WRITTEN WARNING

Acknowledgement of Receipt of Warning

By signing this form, you confirm that you understand the information in this warning. You also confirm that you and your manager/supervisor have discussed the warning and a plan for improvement. Signing this form does not necessarily indicate that you agree with this warning.

Employee Signature: [Signature] Date: 10-31-12
Manager/Supervisor: [Signature] Date: 10-31-12
Witness Signature (if employee understands warning but refuses to sign) Date: