

Caleb Lunning

Fort Collins, CO 80526

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Work Experience

Logistics Supervisor

Harbor Freight Tools - Fort Collins, CO

July 2021 to Present

- Cash Handling/Counting
- Schedule Making
- Associate Coaching
- Inventory Planning/Adjusting
- Opening/Closing Duties
- Interviewing/Hiring
- Key-Carrier/Acting Manager Duties

Logistics Associate

Harbor Freight Tools - Fort Collins, CO

August 2019 to July 2021

- Cashiering
- Customer Service
- Stocking
- Inventory Adjusting
- Planograms
- Unloading

Designer

QC Data - Remote

June 2018 to May 2021

- Data Entry
- Reading Work Prints
- Designing workprints in ARAMIS
- Communicating with Engineers
- Assessment of Costs

Groundskeeper

City of Fort Lupton - Fort, Mumbai, Maharashtra

June 2017 to January 2018

- Mowing
- Landscaping
- Maintenance
- Park Cleanup

Unloader/stocking

Target - Brighton, CO

November 2016 to May 2017

- Customer Service
- Stocking
- Inventory
- Unloading

Education

High School Diploma

Weld Central High School - Keenesburg, CO

August 2011 to May 2015

Skills

- Reach Truck
- Research of missing and found product
- Inventory
- Watering and planting
- Directing others on inventory process
- Edging Cash Handling
- Proficiency in Microsoft Office (Word, Excel, Powerpoint, etc.)
- Accurate Typing (50 words per minute)
- Adobe Programs (Photoshop, Premiere, Dreamweaver, etc.)
- Atlas (schedule creation, editing, timecard management) Landscaping
- Trimming
- Organizing areas of counting
- Change order processing
- ARAMIS (Designing, creation of workprints)
- Forklift
- Counting safes
- Counting product
- Counting tills for open and close
- Making change for cashiers
- Mowing (Push mower, zero-turn riding mower)
- Completion of Cycle Counts Lift Equipment
- Pallet Jack Computer Skills
- Groundskeeping
- Planograms
- Order Picker

- Logistics
- Load & Unload
- Inventory Control
- Sales
- Customer service
- Cash handling
- Load & unload
- Typing
- Cash register

Certifications and Licenses

Driver's License