



# Caleb Ensley

## Inventory Control Specialist/Warehouse Manager

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- Detail-oriented, hardworking, and focused on keeping day-to-day operations smooth and efficient. Highly organized in coordinating paperwork and records to avoid errors and delays. Work well under pressure to handle high-volume traffic.
- Dependable worker equipped for fast-paced work and changing daily needs. Serves customers effectively with attention to detail and a hardworking approach. Seeks out opportunities to go beyond basics, improve processes, and increase customer satisfaction.
- Skilled team player with a strong background in problem-solving environments. Works well independently to handle assignments and is always ready to go beyond basics assignments. Quick learner with good computer abilities

## Professional Experience

### Inventory Control Specialist/Warehouse Manager

DTI | October 2019 - Present

- Oversee warehouse activities and services by managing shipping, receiving, handling, and storage.
- Maintain an accurate tally of available space to support correct storage capacity estimates.
- Examine and unpack incoming shipments to locate damaged items.
- Generated and verified necessary shipping paperwork, packing lists, and bills of lading.

### Warehouse/Inspection Associate

Cooper Bearing | January 2016 - September 2019

- Loaded and unloaded materials and supplies to distribute across the work site.
- Communicated with site supervisors and team members to complete projects on schedule.
- Gathered and organized tools or equipment and dispose of trash to clean and prepare worksites.
- Established final inspection procedures and matched job specifications.

### Line Quality Inspector

Perdue Chicken | January 2016 - October 2016

- Performed quality control of products on the assembly line that processed 50,000 to 100,000 items per shift.
- Recovered and manually processed products to ensure efficiency and cost savings for the company.
- Restocked supplies at workstations to help team members meet demands.
- Consulted with business professionals to offer guidance on best practices and business operations.

### Picker

Amazon | May 2015 - November 2015

- Picked proper items and quantities according to pick lists.
- Used handheld RFID guns to scan product labels and update inventory locations.
- Worked with a team to ensure the quickest and most accurate order fulfillment.
- Verified proper packaging and labeling for each shipment to promote the accuracy and safety of merchandise in transit.

### Sales Trainee

Fastenal | January 2015 - May 2015

- Filled order tickets efficiently and accurately.
- Helped team acquire new customers and boost revenue from existing customers.
- Completed as many as 25 outbound calls per week to generate leads and develop relationships with established and prospective customers.
- Supported operations with consistent maintenance and updates of corporate files and records.

## Education

### Computer Support Specialis in It/Computer Support

### Trade & Apprenticeship Program

The program provides participants with the knowledge and technical skills required for a successful career as an IT generalist. Students are prepared to complete a CompTIA A+ Computer Technician Certification.

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## Key Skills

	Customer Service
	Team Player
	Research
	Multitasking
	Quick Problem Solving
	Verbal Communication
	Customer Relations
	Detail Oriented
	Planner

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## Volunteer

True North Church

Production Team Member

- Works with members of the Team to ensure a smooth process for the Sunday Services.
- Quick to fix any flaws or mistakes at a moment's notice.
- Communication is key in the production atmosphere.
- Analyze video content for quality control
- Maintained professionalism through active listening and by accepting constructive criticism with poise