



Reichel Foods, Inc.

Employee Warning Notice

Employee Information

Date: 9/21/2016
Employee Name: Christian Fernandez
Job Title: Production
Manager/Supervisor: Bunthy Douk

Type of Warning

Verbal Warning
Written Warning
Final Warning

Type of Offense

Tardiness/Leaving Early
Absenteeism
Violation of Company Policies
Substandard Work
Violation of Safety Rules
Rudeness to Customers/Coworkers
Other

Details

Description of Incident (Describe incident and list the date, time, and any witnesses present)

09/21/16, Christian was seen on the camera, throwing apples into another person slicer, result of horseplaying and bruising the apples

Plan for Improvement:

Christian will need to slice his sides only and needs to place the apples gently

Consequences of Further Infractions:

End of assignment

Acknowledgement of Receipt of Warning

By signing this form, you confirm that you understand the information in this warning. You also confirm that you and your manager/supervisor have discussed the warning and a plan for improvement. Signing this form does not necessarily indicate that you agree with this warning.

Employee Signature

Date

09/22/16

Manager/Supervisor

Date

9/22/16

Witness Signature (if employee understands warning but refuses to sign)

Date

[Handwritten signature]