



CMG APPLICATION FOR EMPLOYMENT

APPLICANTS MAY BE TESTED FOR ILLEGAL DRUGS AND A BACKGROUND CHECK WILL BE COMPLETED

PLEASE COMPLETE PAGES 1-5		DATE <u>6-18-14</u>
Name <u>Harrington Erica Lyn</u> <small>Last First Middle Maiden</small>		
Present address <u>7597 Jensen Aves.</u> <small>Number Street</small> <u>Cottage Grove</u> <u>MN</u> <u>55016</u> <small>City State Zip</small>		
Social Security No. <u>469 - 15 - 9439</u>		
Telephone <u>(612) 775 7330</u>		E-Mail _____
If under 18, please list age _____		Referred by _____
Position applied for (1) <u>open</u>	Shift available to work	
and salary desired (2) _____ (Be specific) <u>8:00 - 9:25 any ok</u>	1 st <input checked="" type="checkbox"/>	2 nd _____
	3 rd _____	<u>OK with</u>
How many hours can you work weekly? _____		Can you work nights? _____
Employment desired ___ FULL-TIME ONLY ___ PART-TIME ONLY <input checked="" type="checkbox"/> FULL- OR PART-TIME		
When available for work? <u>A/S/A/P</u>		
Do you have responsibilities or commitments that will prevent you from meeting specified work schedules? <input checked="" type="checkbox"/> No ___ Yes If so, please explain _____		
Do you anticipate any absences from work on a regular basis? <input checked="" type="checkbox"/> No ___ Yes If so, please explain _____		

TYPE OF SCHOOL	NAME OF SCHOOL	LOCATION (Complete mailing address)	NUMBER OF YEARS COMPLETED	MAJOR & DEGREE
High School	<u>Park high school</u>	<u>Cottage Grove</u>	<u>3</u>	<u>Diploma</u>
College	<u>Rasmussen</u>	<u>Woodbury</u>	<u>1/2 yr</u>	<u>N/A</u>
Bus. or Trade School				
Professional School				

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DO YOU HAVE A DRIVER'S LICENSE? Yes ___ No

What is your means of transportation to work? my car

Driver's license number 54791870 419 20 State of issue MN

Operator ___ Commercial (CDL) ___ Chauffeur ___

Expiration date 10/29/15

Have you had any accidents during the past three years? ___ Yes No

If so, how many? _____

Have you had any moving violations during the past three years? ___ Yes No

If so, how many? _____

Please list two references other than relatives or previous employers.

Name Alicia Oien Name Rob Rasset

Position receptionist Position machinist

Company Macknamara law Company Superior machines inc

Address _____ Address _____

Telephone (651) 267-7472 Telephone (651) 410-7059

APPLICATION FOR EMPLOYMENT

MILITARY

HAVE YOU EVER BEEN IN THE ARMED FORCES? __ Yes No

ARE YOU NOW A MEMBER OF THE RESERVE OR NATIONAL GUARD? __ Yes No

Branch _____ Specialty _____

Date Entered _____ Discharge Date _____

WORK EXPERIENCE

Please list your work experience for the past five years beginning with your most recent job held. If you were self-employed, give firm name. Attach additional sheets if necessary.

Name <u>Crystal Biotta</u>	Supervisor name <u>Crystal Biotta</u>	
Position <u>PCA</u>	Employment dates	Pay or salary
Company <u>Dixie State Inc</u>	From <u>2/2014</u>	Start <u>12.75</u>
Address <u>3255 E Coachman Rd #205</u> <u>Eagan MN 55121</u>	To _____	Final _____
Telephone <u>(651) 789-1198</u>	Your last job title <u>PCA</u>	
Reason for leaving (be specific) <u>Still employed</u>		
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this Company. <u>medication reminders, household chores, maintained</u> <u>hugene, cooked</u> ^{helped}		

Name _____	Supervisor name <u>Dave Wilson</u>	
Position <u>receptionist</u>	Employment dates	Pay or salary
Company <u>Chiropractic Rehab Center</u>	From <u>11/12</u>	Start <u>9.00/hr</u>
Address <u>9900 Valley Creek Rd</u> <u>Woodbury MN 55125</u>	To <u>3/13</u>	Final <u>9.00/hr</u>
Telephone (____)	Your last job title <u>receptionist</u>	
Reason for leaving (be specific) <u>laid off</u>		
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this Company. <u>Greet Patients, made appointments, answered phone lines,</u> <u>Cleaned office, added insurance information in computer system,</u> <u>took payments.</u>		

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WORK EXPERIENCE

Please list your work experience for the past five years beginning with your most recent job held. If you were self-employed, give firm name. **Attach additional sheets if necessary.**

Name <u>to Fed Ex</u> Position <u>Shipping package handler</u> Company <u>Fed Ex</u> Address <u>12 White Bear Lake</u> Telephone () _____	Supervisor name <u>Matt</u> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 50%;">Employment dates</th> <th style="width: 50%;">Pay or salary</th> </tr> <tr> <td>From <u>5/14</u></td> <td>Start <u>10.90/hr</u></td> </tr> <tr> <td>To <u>6/14</u></td> <td>Final <u>10.90/hr</u></td> </tr> <tr> <td colspan="2">Your last job title <u>package handler</u></td> </tr> </table>	Employment dates	Pay or salary	From <u>5/14</u>	Start <u>10.90/hr</u>	To <u>6/14</u>	Final <u>10.90/hr</u>	Your last job title <u>package handler</u>	
Employment dates	Pay or salary								
From <u>5/14</u>	Start <u>10.90/hr</u>								
To <u>6/14</u>	Final <u>10.90/hr</u>								
Your last job title <u>package handler</u>									

Reason for leaving (be specific) Quit, not enough hours.

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this Company. Scan boxes and load semi trailer.

Name _____ Position <u>Childcare supervisor</u> Company <u>Lifefitness</u> Address <u>Lead Commons Dr</u> <u>Woodbury MN 55216</u> Telephone <u>(651) 736-6000</u>	Supervisor name <u>Deb Lizenberry</u> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 50%;">Employment dates</th> <th style="width: 50%;">Pay or salary</th> </tr> <tr> <td>From <u>10/98</u></td> <td>Start <u>5.50/hr</u></td> </tr> <tr> <td>To <u>1/10</u></td> <td>Final <u>7.75/hr</u></td> </tr> <tr> <td colspan="2">Your last job title _____</td> </tr> </table>	Employment dates	Pay or salary	From <u>10/98</u>	Start <u>5.50/hr</u>	To <u>1/10</u>	Final <u>7.75/hr</u>	Your last job title _____	
Employment dates	Pay or salary								
From <u>10/98</u>	Start <u>5.50/hr</u>								
To <u>1/10</u>	Final <u>7.75/hr</u>								
Your last job title _____									

Reason for leaving (be specific) moved out of area

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.

entertained and kept children safe checked kids in + out of center, answered phone + made appointments.

May we contact your present employer? Yes ___ No

Did you complete this application yourself Yes ___ No

If not, who did? _____

**PLEASE READ CAREFULLY
APPLICATION FORM WAIVER**

In exchange for the consideration of my job application by Corporate Management Group, Inc.,

I agree that:

Neither the acceptance of this application nor the subsequent entry into any type of employment relationship, either in the position applied for or any other position, and regardless of the contents of employee handbooks, personnel manuals, benefit plans, policy statements and the like as they may exist from time to time, or other company practices, shall serve to create an actual or implied contract of employment, or to confer any right to remain an employee of Corporate Management Group, Inc. (CMG), or otherwise to change in any respect the employment-at-will relationship between it and the undersigned, and that relationship cannot be altered except by a written instrument signed by an officer of CMG. Both the undersigned and CMG may end the employment relationship at any time, without specified notice or reason. If employed, I understand that CMG may unilaterally change or revise their benefits, policies and procedures and such changes may include reduction in benefits.

I authorize investigation of all statements contained in this application. I understand that the misrepresentation or omission of facts will result in my disqualification from consideration for employment or, if discovered after I begin employment, will result in my termination. I hereby give CMG permission to contact schools, all previous employers (unless otherwise indicated), references and others and hereby release CMG from any liability as a result of such contact.

I understand that a comprehensive background check may be conducted to determine my eligibility for hire by CMG. This may include but is not limited to, investigations of criminal and/or conviction records, driving records and/or a drug screen test as required by clients, government regulations or by CMG policies.

I release CMG and other persons or entities from any claims that might be based on CMG's decision to conduct a background check.

I understand that, in connection with the routine processing of your employment application, CMG may request from a consumer reporting agency an investigative consumer report including information as to my credit records, character, general reputation, personal characteristics and mode of living. Upon written request from me, CMG will provide me with additional information concerning the nature and scope of any such report requested by it, as required by the Fair Credit Reporting Act.

I further understand that my employment with CMG shall be probationary for a period of ninety (90) days and further that at any time during the probationary period or thereafter, my employment relationship with CMG is terminable at will for any reason by either party.

Signature of applicant *Erica Haverstick* Date: 6-18-14

Applicant Name: Erica Harrington

Date: 6-18-14

Interviewer: Mahly Atkins

1. How did you hear about Corporate Management Group? Ad? Referral?
Walk-in.
2. What position(s) are you applying for today? (Sanitation / Production, etc...)
Production.
3. What specifically about the position(s) / company brought you here to apply?
open
- 4. What are your pay expectations? (Make sure to explain our pay structure)
\$8.00 - \$9.25
5. What shift(s) do you prefer to work?
1ST
6. Are you available to work weekends?
yes.
7. How do you plan to get to and from work?
Car.
8. What would (Find a reference name listed) tell me about you?
Job worker.
9. Tell me about what you did at (Pick a previous position listed on application)?
 - Why did you leave that position?
 - If relevant – Why were you terminated?
10. Which of your previous positions did you like the most? Why?
11. Which of your previous positions did you like the least? Why?
12. Do you currently have any limitations or restrictions that we should be aware when considering you for a position? If so, What? (It does not eliminate them from opportunity we want to make the right match)