



Corporate Management Group

Absence Request

Absence Information

Employee Name: Abdullahi YUSUF
 Department: Delta Hawk
 Supervisor: Carl Racz

Type of Absence Requested:

- Sick Vacation Bereavement Time Off Without Pay
 Military Jury Duty Maternity/Paternity Other

Dates of Absence: From: JULY 15 2015 To: JULY 18 2015
WED/THUR/FRI

Reason for Absence:

You must submit requests for absences, other than sick leave, two days prior to the first day you will be absent.

[Signature] _____ 06-09-15
 Employee Signature Date

Manager Approval

- Approved
 Rejected

Comments:

[Signature] _____ 6/10/15
 Supervisor Signature Date
[Signature] _____ 6/10/15
 CMG Signature Date