



Corporate Management Group

Absence Request

Absence Information

Employee Name: Dee Nawng
Department: Commissary
Supervisor: Chris Jacobsen

Type of Absence Requested:

- Sick Vacation Bereavement Time Off Without Pay
 Military Jury Duty Maternity/Paternity Other

Dates of Absence: From: 03.22.15 To: 03.22.15

Reason for Absence:

You must submit requests for absences, other than sick leave, two days prior to the first day you will be absent.

Employee Signature

03.17.15

Date

Manager Approval

- Approved
 Rejected

Comments:

Manager Signature

3/17/15

Date

3/18/15