



CMG APPLICATION FOR EMPLOYMENT

APPLICANTS MAY BE TESTED FOR ILLEGAL DRUGS AND A BACKGROUND CHECK WILL BE COMPLETED

DATE 5-12-2014

PLEASE COMPLETE PAGES 1-5

Name Buss, Heather Lynn

Last First Middle Maiden

Present address 1440 10th Avenue APT#103
Number Street Newport MN 55055
City State zip

Social Security No. 476-23-7936

Telephone () 651-271-6722

E-Mail mb0907@att.net
 Referred by Walk-In/Kristal

If under 18, please list age _____

Shift available to work

1st
 2nd
 3rd
2 nights

Position applied for (1) Bakery worker (supermarkets)
 and salary desired (2) open (9.50/hr)
(Be specific)

How many hours can you work weekly? flex Can you work nights? No

Employment desired FULL-TIME ONLY PART-TIME ONLY FULL-OR PART-TIME

When available for work? 9.5 A.P.

Do you have responsibilities or commitments that will prevent you from meeting specified work schedules? No Yes If so, please explain

Do you anticipate any absences from work on a regular basis? No Yes If so, please explain

TYPE OF SCHOOL	NAME OF SCHOOL	LOCATION (Complete mailing address)	NUMBER OF YEARS COMPLETED	MAJOR & DEGREE
High School	Park	8040 8th St	12	High School
College	High School S. Cottage Grove			Diploma
Bus. or Trade School				
Professional School				

APPLICATION FOR EMPLOYMENT

DO YOU HAVE A DRIVER'S LICENSE? Yes No

What is your means of transportation to work?

Driving myself

Driver's license number 583911905320 State of issue MN

Operator Commercial (CDL) Chauffeur

Expiration date 09-07-2017

Have you had any accidents during the past three years? Yes No

If so, how many? _____

Have you had any moving violations during the past three years? Yes No

If so, how many? _____

Please list two references other than relatives or previous employers.

Name Justin Kemp Linda Mollenhoff

Position General Cleaner Goodwill CSR

Company Marsden Maintenance Goodwill

Address 16185 188th Street 1490 10th Ave, Apt #

55033 55055
Elm Stings, MN 104 Deepport, MN

Telephone 612 695-2803 612 347-0298

APPLICATION FOR EMPLOYMENT

Reason for leaving (be specific)
 Needed to focus more on one job instead of having two because of moving.

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this Company.
 cleaned million dollar homes. very professional cleaning company, could do laundry mop+vacuum floors, wash dishes, all in a team of two people in about an hour and a half.

Your last job title Customer Service Rep.		Telephone (651) 768-3258
From Aug 2013	To Feb 2014	Address 553 Pleasant Ave, services DR cleaning maintenance
Start \$9.00 hr	Final \$9.50 hr	Company DR cleaning maintenance
Employment dates		Position cleaner maintenance
Pay or salary		Name DK Cleaning and cleaner maintenance
Supervisor name Rachel Bennett		

Reason for leaving (be specific)
 moving/too much crime in the area.

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this Company.
 I took care of the entire apartment complex, including tenant phone calls, calling police when necessary, moving the lawn, changing bulbs, vacuuming Halls etc.

Your last job title Care taker of property		Telephone (651) 776-6630
From Sept 2011	To MAY 2014	Address 1440 10th Ave, Newport, MN, 55055
Start \$2850 off rent	Final \$3000 off rent	Company Jamar East Rental Mgmt. LLC
Employment dates		Position Care taker
Pay or salary		Name Jamar East Rental Property
Supervisor name John Marky		

WORK EXPERIENCE

Please list your work experience for the past five years beginning with your most recent job held. If you were self-employed, give firm name. Attach additional sheets if necessary.

MILITARY

HAVE YOU EVER BEEN IN THE ARMED FORCES? Yes No

ARE YOU NOW A MEMBER OF THE RESERVE OR NATIONAL GUARD? Yes No

Branch _____ Specialty _____

Date Entered _____ Discharge Date _____

APPLICATION FOR EMPLOYMENT

WORK EXPERIENCE

Please list your work experience for the past five years beginning with your most recent job held. If you were self-employed, give firm name. Attach additional sheets if necessary.

Supervisor name Mike		Employment dates From <u>Sept March 2013</u> To <u>Aug 2013</u>		Pay or salary Start <u>\$12.00 + overtime</u> Final <u>\$12.50 hr</u>		Your last job title Casual Mail Handler	
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Supervisor name US Postal Service		Employment dates From <u>Sept March 2013</u> To <u>Aug 2013</u>		Pay or salary Start <u>\$12.00 + overtime</u> Final <u>\$12.50 hr</u>		Your last job title Casual Mail Handler	
Name US Postal Service Position Casual Mail Handler Company US Postal Service Address 3165 Lexington Ave. East Telephone 651 681-3834							

Reason for leaving (be specific) Only a seasonal job, unless a law passed that said we could be hired on which DID NOT pass.

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.
Lifting heavy crates of mail, working on a fast pass sorting line, moving up to 70lb. paks all day long. I worked 12 hour days, 6 days a week and it was very hard physical labor, but it was my favorite job and if the law would have passed I would have stayed because I am a hard worker with great work ethic.

Supervisor name Kerry Tiger		Employment dates From <u>Sept 2010</u> To <u>March 2013</u>		Pay or salary Start <u>\$7.00 hr</u> Final <u>\$8.50 hr</u>		Your last job title Relocated to Wisconsin	
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Supervisor name Zephyr Cleaners		Employment dates From <u>Sept 2010</u> To <u>March 2013</u>		Pay or salary Start <u>\$7.00 hr</u> Final <u>\$8.50 hr</u>		Your last job title Relocated to Wisconsin	
Name Zephyr Cleaners Position CSR Company Zephyr Cleaners Address East Pt. Douglas Rd Cottage Grove, MN 55016 Telephone (No longer in business.							

Reason for leaving (be specific) Relocated to Wisconsin

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.
Tagged in clothes, wrote up invoices, answered phones, solved any issue that a customer brought to my attention, respected & treated others myself, cashier, handled all of the money and worked by myself - Basically I managed the dry cleaning store myself.

May we contact your present employer? Yes No

Did you complete this application yourself? Yes No

If not, who did?

PLEASE READ CAREFULLY
APPLICATION FORM WAIVER

In exchange for the consideration of my job application by Corporate Management Group, Inc.,

I agree that:

Neither the acceptance of this application nor the subsequent entry into any type of employment relationship, either in the position applied for or any other position, and regardless of the contents of employee handbooks, personnel manuals, benefit plans, policy statements and the like as they may exist from time to time, or other company practices, shall serve to create an actual or implied contract of employment, or to confer any right to remain an employee of Corporate Management Group, Inc. (CMG), or otherwise to change in any respect the employment-at-will relationship between it and the undersigned, and that relationship cannot be altered except by a written instrument signed by an officer of CMG. Both the undersigned and CMG may end the employment relationship at any time, without specified notice or reason. If employed, I understand that CMG may unilaterally change or revise their benefits, policies and procedures and such changes may include reduction in benefits.

I authorize investigation of all statements contained in this application. I understand that the misrepresentation or omission of facts will result in my disqualification from consideration for employment or, if discovered after I begin employment, will result in my termination. I hereby give CMG permission to contact schools, all previous employers (unless otherwise indicated), references and others and hereby release CMG from any liability as a result of such contact.

I understand that a comprehensive background check may be conducted to determine my eligibility for hire by CMG. This may include but is not limited to, investigations of criminal and/or conviction records, driving records and/or a drug screen test as required by clients, government regulations or by CMG policies.

I release CMG and other persons or entities from any claims that might be based on CMG's decision to conduct a background check.

I understand that, in connection with the routine processing of your employment application, CMG may request from a consumer reporting agency an investigative consumer report including information as to my credit records, character, general reputation, personal characteristics and mode of living. Upon written request from me, CMG will provide me with additional information concerning the nature and scope of any such report requested by it, as required by the Fair Credit Reporting Act.

I further understand that my employment with CMG shall be probationary for a period of ninety (90) days and further that at any time during the probationary period or thereafter, my employment relationship with CMG is terminable at will for any reason by either party.

Signature of applicant



Date:

5-12-2014

Applicant Name: Heather Buss
Interviewer: Taylor
Date: 5/19/14

1. How did you hear about Corporate Management Group? Ad? Referral?

Through supervisors

2. What position(s) are you applying for today? (Sanitation / Production, etc...)

Any

3. What specifically about the position(s) / company brought you here to apply?

4. What are your pay expectations? (Make sure to explain our pay structure)

\$8-\$9.50 okay

5. What shift(s) do you prefer to work?

1st

6. Are you available to work weekends?

yes

7. How do you plan to get to and from work?

Self drive

8. What would (Find a reference name listed) tell me about you?

Hard worker

9. Tell me about what you did at (Pick a previous position listed on application)?

down moving, showing, smart fixing

• Why did you leave that position?

laid off

• If relevant - Why were you terminated?

10. Which of your previous positions did you like the most? Why?

postal service, constant work & no down time

11. Which of your previous positions did you like the least? Why?

coverator, late night calls

12. Do you currently have any limitations or restrictions that we should be aware when considering you for a position? If so, What? (It does not eliminate them from opportunity we want to make the right match) N/A