



Brycen Edwards

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PROFESSIONAL SUMMARY

Prior to my work experience I was a military brat which taught me a lot about overcoming adversity and making a good impression. I moved nearly 30 times before the age of 18 having lived in Heidelberg Germany for 3 years and Seoul South Korea for 3 years as well. I have seen myself grow and learn fastest in fast paced work environments where all of my time is being utilized for the job without much standing around. I thoroughly enjoy being productive and leaving the work site feeling as though I made a meaningful impact to the job as well as the people around me. I love learning new things and have had a great deal of success working through adversity with people and their needs as well as adapting to labor intensive work environments.

SKILLS

- Safe Driving
- Work Order Following
- Physical Strength and Stamina
- Quality Assessment and Assurance
- Maintaining Clean Work Areas
- Visual Inspections
- Container Tagging and Marking
- Customer Order Fulfillment
- Customer Needs Assessments
- OSHA Requirements
- Critical Thinking
- Colleague Communication
- Reading Comprehension
- Basic Mathematical Calculations
- Active Learning

WORK HISTORY

MACHINIST APPRENTICE

06/2022 to CURRENT

Woodward Governor | Fort Collins, CO

- Performed quality assessments, measurements and final inspections as assigned by engineers.
- Deburred, polished and ground machine parts to preserve functionality.
- Tested tolerances to achieve high-quality output of machined tools and parts.
- Lifted items weighing up to 50 pounds.
- Inspected parts using calipers, micrometers and depth gauges.
- Maintained shop equipment by checking fluid levels and sanding and cleaning parts.
- Kept work area neat and tidy to safeguard workspace and efficiently locate tools and other items.
- Studied daily work instruction, sketches, drawings, blueprints and manuals to determine dimensions and tolerances accurately.
- Learned machining work on EDMs

- Closely monitored equipment to detect and report malfunctions and prevent accidents.
- Measured, examined or tested completed units to check for defects and verify conformance to specifications using precision instruments such as micrometers.
- Lubricated parts and performed minor and preventive maintenance to improve machine function

PERSONAL MOVER

04/2022 to 06/2022

Ace Moving Company | Fort Collins, Colorado

- Moved furniture and boxes using utility dolly and truck ramp.
- Arranged items at destination according to customer requests and instructions.
- Loaded and unloaded trucks with customer possessions or merchandise weighing up to 200 lbs.
- Strapped items down over protective padding to secure throughout transportation.
- Surrounded items in cling film, padded blankets and tape to protect from damage.
- Followed verbal and written instructions to properly move and ship products.
- Packed boxes by filling voids and arranging items to fit appropriately based on size, dimensions and weight.
- Loaded, unloaded and sorted cargo as part of accurate and efficient weekly shipments.
- Disconnected and reconstructed furniture by removing headboards from bed frames, unscrewing mirrors from dressers.

Temporary second job

PRELOADER

01/2021 to 05/2022

UPS | Loveland, CO

Lifted and sorted up to 5000 packages a day onto conveyor belts in a very fast paced environment as well as loaded up to 4 delivery trucks at a time scanning and placing packages into numerical order. Other aspects of job included working as a team to help with peak times meaning I continued working efficiently while helping other preload workers whenever needed. Also lifted up to 150 pounds regularly.

PHARMACY TECHNICIAN INTERN

12/2019 to 12/2020

CVS | Arvada, CO

- Answered incoming phone calls and addressed questions from customers and healthcare providers.
- Maintained proper drug storage procedures, registries, and records for

controlled drugs.

- Counted, measured, and compounded medications following standard procedures.
- Communicated with prescribers to verify medication dosages, refill authorizations and patient information.
- Collected co-payments or full payments from customers.
- Reviewed and verified customer information and insurance provider information.
- Resolved non-routine issues like third-party billing, computer system and customer service issues.
- Restocked automated medication dispensing equipment.
- Prepared intravenous solutions, admixtures, respiratory drugs and other solutions using aseptic techniques.
- Communicated with patients to collect information about prescriptions and medical conditions or arrange consultations with pharmacists.
- Aided customers in understanding how to properly take medications.
- Located and measured medications according to prescription information, making modifications as instructed by pharmacists and providers.
- Assisted with filling of over 300 prescriptions daily.
- Completed insurance forms and billed insurance companies.
- Stocked, labeled and inventoried medication to keep accurate records.
- Performed various pharmacy operational activities with strong commitment to accuracy, efficiency and service quality.

SALES ASSOCIATE

01/2017 to 11/2019

Petco | Westminster, CO

- Organized racks and shelves to maintain store visual appeal, engage customers and promote specific merchandise.
- Provided positive first impressions to welcome existing, new and potential customers.
- Helped customers locate products and checked store system for merchandise at other sites.
- Answered customer questions regarding sizing, accessories and proper care for merchandise.
- Engaged with customers to effectively build rapport and lasting relationships.
- Prepared merchandise for sales floor by pricing or tagging.
- Solved customer challenges by offering relevant products and services.
- Increased sales by offering advice on purchases and promoting additional products.
- Maintained customer satisfaction with quick and professional handling of product returns.
- Processed product returns and assisted customers with other selections.
- Achieved perfect attendance and on-time record.
- Implemented up-selling strategies such as recommending accessories and

complementary purchases to boost revenue.

- Trained and developed new hires in company processes, product knowledge, customer service and selling techniques.

VET TECHNICIAN ASSISTANT

03/2018 to 12/2018

Gillette Vet Clinic | Westminster, CO

- Cleaned and disinfected exam areas, surgical equipment and kennels to prevent diseases and control odors.
- Prepared surgical instrument packs and drapes for use in sterile environments by processing in autoclave under high pressure and high temperature conditions.
- Answered owner animal health questions and advised on best care practices.
- Processed new patients and updated client records with key information using standardized registration systems and encrypted databases.
- Provided care for animals before surgeries, administering anesthetics as necessary for overall comfort and health.
- Collected patient biopsies and blood samples for laboratory analysis.
- Greeted pet owners and went over available services, outlined costs and determined special needs of animals under care.
- Administered medications to animals in treatment and documented changes in condition.
- Recorded symptoms and documented medical observations to inform treatment decisions.
- Triage incoming patients to determine treatment needs and urgency of care.
- Implanted subcutaneous identification microchips into animals.
- Established intravenous drips for ongoing hydration in treatment of canines suffering from parvovirus infections.
- Assessed paws, ears and eyes for injuries or infections as part of initial evaluation.

EDUCATION

Associate of Science | Geology

08/2017

Community College of Denver, Denver, CO

HOBBIES

I enjoy learning new things that put me out of my comfort zone every few months: Recently taught myself how to longboard, currently learning to play the tenor saxophone, began hiking over the summer, I enjoy volunteer trail reconstruction in the poudre canyon, tennis(for 5 years), and I am currently working to become proficient in all of my hobbies before moving onto new ones.