



EMPLOYEE TERMINATION FORM

Employee Name: **Bryce Walters**

Termination Date: **August 5, 2019**

Reason for Termination:

- | | |
|---|--|
| <input type="checkbox"/> Voluntary Resignation | <input type="checkbox"/> Job Abandonment |
| <input type="checkbox"/> Insubordination | <input type="checkbox"/> Permanent/Temporary Layoff |
| <input checked="" type="checkbox"/> Attendance | <input type="checkbox"/> Unacceptable Work Performance |

Explanation for Dismissal: **On July 23, 2019 Bryce was given his final attendance warning. On August 3, 2019 Bryce was a No Call No Show for his scheduled shift. Due to unacceptable attendance, Bryce is being terminated from his employment at Branding Iron effective immediately.**

Is this Employee Eligible for Rehire: Yes **No**

Employee Signature: _____ Date: _____

Manager Signature:  _____ Date: 8-5-19

Attendance Record- Bryce Walters

08/03/2019	08/03/2019	NCNS NCNS for scheduled shift	No	8.00
07/22/2019	07/22/2019	Other Sent Willie a text saying he would not be in	No	8.00
07/09/2019	07/11/2019	Death in the family Grandmother passed away-	Yes	24.00
07/08/2019	07/08/2019	Death in the family Called to say his grandmother passed away. Won't be in	No	8.00
05/23/2019	05/23/2019	Other Sent a text at 4:48pm saying he wouldn't be in	No	8.00
05/21/2019	05/21/2019	NCNS Used 5 of 5 NPTO Days- NCNS	No	8.00
04/30/2019	05/01/2019	Sick Brought in doctor's note	Yes	16.00
04/29/2019	04/29/2019	Sick Used 4 of 5 NPTO Days- called in sick	No	8.00
04/12/2019	04/12/2019	NCNS Used 3 of 5 NPTO Days- NCNS	No	8.00
01/22/2019	01/22/2019	Sick Used 2 of 5 NPTO Days- Called in with the stomach flu	No	8.00
01/04/2019	01/04/2019	Other Used 1 of 5 NPTO Days- Family issue	No	8.00
10/11/2018	10/11/2018	Sick Used 1 of 2 NPTO Days- Called in sick	No	8.00
