

Bryant Williams

2ND SHIFT WAREHOUSE LEAD

Aurora, CO 80011

bryantwilliams902@yahoo.com

7205181718

IN ADDITION, QUALIFICATION:

1. SOLID MANAGERIAL AND ADMINISTRATIVE EXPERIENCE, EXCEPTIONAL VERSATILITY, AND ADAPTABILITY.
2. DEDICATION AND DRIVE AS A HARD-WORKING INDIVIDUAL WITH SUPERLATIVE COMMUNICATION AND TEAM-BUILDING SKILLS.
3. ABILITY TO MANAGE AND SUPERVISE STAFF WHILE PERFORMING MULTIPLE TASKS IN A PRESSURED ENVIRONMENT WHILE PROFICIENT IN USING COMPUTER SKILLS THROUGH COMPANY TRAINING PROGRAMS USING MICROSOFT WINDOWS, MICROSOFT WORD, WINDOWS EXCEL, ACCESS, POWERPOINT, AND WORDPERFECT.
4. QUALITY CONTROL, QUALITY ASSURANCE LAB ANALYSIS, MIXOLOGIST, AND WASTE WATER TECHNICIAN.
5. STOCK CONTROL SPECIALIST
6. FORKLIFT CERTIFIED.

RELEVANT HISTORY:

1. ENTRUSTED TO PROCESS CONFIDENTIAL EMPLOYEE RECORDS SUCH AS SALARY CHANGES, VACATIONS, ABSENTEEISM, REPORTS, AND PERFORMANCE APPRAISALS.
2. INTERACTED WITH A WIDE VARIETY OF PERSONALITIES WHILE SCHEDULING MEETINGS, AND APPOINTMENTS.
3. ORDER SELECTORS, TRUCK LOADERS, CYCLE COUNTER, FORKLIFT OPERATORS, SHIPPING AND RECEIVING, SHIPPING EXCEPTIONS, AND PUT AWAY.

Authorized to work in the US for any employer

Work Experience

Warehouse Assistant Manager

Zodiac Aerospace - Atlanta, GA

June 2013 to September 2018

Oversee all order selectors shippers receivers quality assurance quality control damage control inventory control will call schedule pre-shift meetings forklift training safety committee manager.

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UNFI - Aurora, CO

January 2011 to March 2013

Responsibilities

Oversee all Order Selectors Truck loaders Inventory Cycle Counters Data Entry Pre Shift Meeting Q.A Q.C

Accomplishments

Being Promoted from Order Selector to 2nd Shift Warehouse Lead in less in a year.

Skills Used

Forklift inventory control Computer Lit. training employee etc. Ms. Excel Word Power Point Outlook access.

SENIOR QA-QC TECHNICIAN

CRYSTAL GEYSER - Bakersfield, CA
September 2002 to December 2010

WAREHOUSE ASSOCIATE

SYSCO - Denver, CO
February 1999 to July 2002

ASSISTANT MANAGER

INTELLIGENT ELECTRONICS - Denver, CO
January 1994 to February 1999

Education

BACHELOR OF ADMINISTRATION in BUSINESS

CALIFORNIA STATE UNIVERSITY OF FULLERTON
1989

Skills

Microsoft excel word powerpoint outlook access (10+ years)

Certifications/Licenses

Hazmat

October 2015 to October 2018

forklift

August 2014