

## **SUMMARY**

Experienced construction, production and warehouse professional seeking new opportunities. Strong analytical and problem-solving skills. Thorough, well organized and mechanically inclined. Interested in learning and growing with a reputable company.

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## **PROFESSIONAL SKILLS AND TOOLS**

- |                                    |                             |                             |
|------------------------------------|-----------------------------|-----------------------------|
| ➤ Strong Business Acumen           | ➤ Vacuum Former             | ➤ Demolitions               |
| ➤ Microsoft Office Suite           | ➤ Plastic Forming Ovens     | ➤ Production Floor          |
| ➤ Windows 365                      | ➤ Construction Safety – PPE | ➤ Welding                   |
| ➤ Safety and Compliance            | ➤ Fall Protection           | ➤ Saws (Band, Skill, Table, |
| ➤ Client Management                | ➤ Roof Safety Harness       | ➤ Sawzall, Chop, Panel      |
| ➤ Customer Relations               | ➤ Fabrications              |                             |
| ➤ CNC - Computer Numerical Control | ➤ Sanders                   |                             |
|                                    | ➤ Grinders                  |                             |
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## **WORK EXPERIENCE**

### **Dalyte (an AIA Industry)**

**Denver, CO**

*Production Specialist*

*July 2017-November 2019*

- Analyzes, plans, initiates, and implements all applicable planning related efforts to ensure on-time delivery and billing objectives are achieved
- Analyzes, maintains, and closes production orders and ensures data integrity
- Manages incoming/outgoing skylight inventory and storage
- Production floor responsibilities include layouts, reading blueprints, structural layouts and fabrications
- Yard duties include forklift driving, loading and unloading trucks
- Operating heavy machinery

### **Handyman Pros**

**Waterloo, IA**

*Contractor*

*2013-2017*

- Supported the daily operations of the family owned and operated Handyman Company
- Assisted in advertising, sales, billing, invoices, training, and hiring
- Responsible for inquiries, bids, quotes, and the timely completion of work orders
- Managed small/large remodel, installation and maintenance projects for local residential and commercial properties

### **Bertch Cabinets**

**Waterloo, IA**

*CNC Machinist*

*2012-2013*

- Responsible for customizing orders, preparation and profiling cabinetry
- Managed the profiling machine and production
- Responsible for final order inspections, accuracy, distributions and installation

**Bryan Finn**  
319-290-3846  
bryanscottf@icloud.com

**Culligan Water**

**Waterloo, IA**

*Validation Technician*

*2011-2012*

- Followed regulatory standards and ensured products met required specifications
- Accurately reported testing and analytical results
- Documented operating procedures and support tests
- Determined root causes to design problems and implemented corrective actions plans

**Standard Supply and Distribution**

**Cedar Falls, IA**

*Fork Truck Operator/Maintenance Worker*

*2010-2011*

- Prepared and documented orders for distribution
  - Loading and unloading orders
  - Responsible for pallet destruction and clean-up
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**EDUCATION**

High School Diploma – Hudson, IA

**ADDITIONAL TRAINING/CERTIFICATIONS**

- Forklift certified
- OSHA