

Bryan Diaz

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Authorized to work in the US for any employer

Work Experience

Service Technician

Investment Automotive Group-Salt Lake City, UT

February 2023 to Present

As a Service Technician I Prepare Trade in vehicles and Purchased Vehicles.

Testing components internally and externally

Diagnosing to identify issues with a vehicle's engine, transmission, electrical system.

Performing routine care and maintenance, such as changing oil, checking fluid levels, and rotating tires, Balanced tires, Installing New Wheels , Tires, Brakes , Brake Calipers, Level kits, and Trimming.

Captain

MOD Pizza-Midvale, UT

March 2023 to January 2025

Managing 15 employees in a team environment to ensure the best Customer service, Following Health Guidelines, Creating Schedules and Tending Cash and Cashless transactions, Bank Drop offs, Ensuring the restaurant food quality is Up to Date, Ordering Produce and other Meat Products Via Invoice, maintaining Cleanliness to High Standards and Ensuring the Proper Training and safety Procedures for Quality And Consumer Satisfaction.

Seismic Framer

Hills Construction-Murray, UT

January 2022 to February 2023

- Determining the structure dimensions by accurately measuring the area
- Cutting, shaping, and assembling different types of building materials like wood and fiberglass
- Using screws and nuts to assemble building materials
- Constructing movable platforms like a scaffold to aid workers during construction
- Repairing existing, old, and damaged structures/framework
- Drawing and analyzing blueprints
- Explaining construction plans to clients
- Inspecting frameworks and structures for any defects
- Cleaning the job sites to get rid of any debris and wood shavings
- Performing finishing work like paneling and hanging drywalls
- Installing and fitting trims and hardware on finished products
- Advising clients on the use of certain woods and building materials
- Making alterations to the finished work upon clients feedback

Laser Machine Operator

Alert Tech-Webster, TX

2020 to 2022

with outstanding problem solving skills focused on driving continuous improvement through innovative ideas and methods. Offering strong attention to detail, skilled in reading blueprints and using a soldering gun to solder electric components to circuit boards, have an excellent attendance record and the willingness to learn.

Patient Service Representative

Lago Mar Medical Clinic-Texas City, TX

February 2018 to November 2020

Greet incoming customers, updates and verifies patient demographics, insurance and contact information, and assists customers in completing necessary forms to meet regulatory and billing. Scheduled appointments, processed payments, Follow up calls to patients. Delivery of supplements and equipment if needed

Manager/Server/Bartender

Kabuki Hibachi Grill and Sushi-League City, TX

2016 to 2019

Managing a Team of 18 Employees, Daily Business Deposits, Creating Schedules Based on Availability of Employees, Ordering Invoices For Produce, Alcoholic Beverages and Wines, Morning and mid-day prep work (Salads, soups, slicing veggies, cleaning etc) providing customers with great customer service and menu knowledge, tendering orders and providing correct change, preparing to go orders for customers, preparing alcoholic beverages from the bar, restocking of all products in restaurant, pre bussing tables, Maintain cleanliness and stellar customer service in a very fast paced environment. Also experienced in training new Employees as a assistant Manager to follow Health Guidelines of Restaurant and exceeding expectations in customer service, and healthy food handling and general procedures

Receptionist

AMFAB

2011 to 2014

Main Job Duties

*Handled incoming calls, managed visitors, dealt with inquiries and requests processed mail, organized appointments, prepared correspondence and documents administered petty cash, liaised with community organizations

Education

High School Diploma

Bountiful High School - Bountiful, UT

March 2009

Skills

- Clerical experience
- Bilingual (10+ years)
- Blueprint Reading
- Machining
- Data entry
- Manufacturing
- Assembly
- Microsoft Excel

- Sales
- Agile
- Cash register
- Continuous improvement
- Customer service
- Supervising experience
- Hospitality
- Team management
- Cash handling
- Leadership
- Administrative experience
- Car wash
- Computer skills
- Purchasing
- Sales management
- Auto painting
- Construction
- Heavy lifting
- Recruiting
- Buffing
- Upselling
- Driving
- Microsoft Word
- CNC
- Organizational skills
- Roofing
- Communication skills
- Service technician experience
- Mechanical knowledge
- Calipers
- Basic math
- Restaurant management
- Management
- Food service

Certifications and Licenses

Driver's License

Non-CDL Class C