

Shea

# Shjohmaela Brown

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Authorized to work in the US for any employer

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## WORK EXPERIENCE

### Cashier/Cook

Casey's General Store - Lake Mills, IA - 2017-06 - Present

Cashier duties and light cleaning. Also I prepare and cook meals for the store.

### Maid/Housekeeping Cleaner

Merry Maids - Rochester, MN - 2017-02 - Present

Light cleaning duties to maintain private households or commercial establishments and hospitals, in a clean and orderly manner.

Duties include making beds, changing garbage linings and linens, cleaning rooms and halls, and vacuuming.

### PCA Personal Care Assistant

COMMUNITY LIVING OPTIONS - Chico, CA - 2016-10 - 2016-12

Cleaning the house, interacting with clients, planned daily activities, prepared meals, went on outings and help clients meet individual set goals.

### Front Desk Receptionist

JCP SALON - Rochester, MN - 2015-07 - 2015-11

#### Responsibilities

Answer the phone, make appointments, interact with customers and light cleaning around desk.

#### Skills Used

Customer service, communication, flexibility, reliability and also being outgoing.

### Cashier/Sales Associate

Holiday - Saint Paul, MN - 2014-12 - 2015-04

#### Responsibilities

Cashier duties and light cleaning.

### Boys and Girls Club Jr. Staff

Boys and Girls Club - Rochester, MN - 2013-11 - 2014-05

#### Responsibilities

Cleaning of the facility also signing children in and out of the facility. While taking care of the basic needs of the facility.

#### Accomplishments

The kids still respect me and look up to me for advice and as a role model.

#### Skills Used

Communication, Flexibility, Responsible, Trustworthy and interaction with customers.

**Volunteer Work**

A.S.P.I.R.E - Saint Paul, MN - 2013-06 - 2013-08

**Responsibilities**

Cleaning of the facility while helping the teachers set-up for the day. Watching over the kids and help to plan out the day.

**Volunteer Work**

Seeds Of Wisdom - Rochester, MN - 2012-06 - 2012-08

**Responsibilities**

Cleaning of the facility while helping the teachers set-up for the day. Watching over the kids and help to plan out the day.

**Accomplishments**

The kids respected me, they still love me to this day and the kids look up to me.

**Skills Used**

Communication, Flexibility and Disciplinary.

**EDUCATION****High School Diploma in General Education**

Gordon Parks High School - Saint Paul, MN

2014 - 2015