

Brian Wilberg

Accounting Coordinator - Crop Production Services

Fort Collins, CO

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WORK EXPERIENCE

Accounting Coordinator

Crop Production Services - Loveland, CO - 2015-07 - Present

- Investigate invoice and 3-way match inconsistencies and communicate the solution to coworkers, locations, and vendors.
- Reconciliation of payable accounts on a weekly/monthly basis to ensure good standing with customers.
- Accurately processing invoices in high volume.
- Verification of invoice accuracy and final approval of payments
- Experience in final payment approvals, setting up prepay expenses, coordinating wire requests with treasury department, forecasting, and customer service.
- Team lead position with duties including addressing day-to-day issues, running necessary reports, coordinating job responsibilities to team members, performing routine evaluations, and reporting to management.
- Assistance in multiple projects including Excel database build, backup facilitator for multiple subsidiaries, & computer program development and testing.

Wings Certified Trainer

Buffalo Wild Wings - Fargo, ND - 2008 - 2015

- Led a crew of 4-7 cooks in a fast-paced environment.
- Trained new employees to be efficient in the kitchen.
- Ability to maintain a high level of concentration amid distractions.
- Reported safety violations and employee conflicts to management.
- Offsite training in managing resources and employees.

General Laborer

Lyndon Wilberg Construction - Alexandria, MN - 2005 - 2008

- Performed assigned duties in the construction of residential homes.
- Prepared, organized, and managed business estate auction.

EDUCATION

Bachelor of Science in Finance

North Dakota State University - Fargo, ND

2014-12