

# PAYROLL CHANGE REPORT

Today's Date: <u>12/1/2020</u>	Effective Date: <u>12/7/2020</u>
Hire Date: <u>6/3/2020</u>	Hours Worked: <u>6 Months</u>
Employee's Name: <u>Brian Stephanie- 2nd Shift</u>	
Department: <u>Dimension</u>	

CHANGE (S)		FROM	TO
X	Rate	\$11.85	\$12.10
	Shift Differential	\$0.50	\$0.50
	<b>Total</b>	<b>\$12.35</b>	<b>\$12.60</b>

REASON (S) FOR THE CHANGE (S)						
Seniority Increase (Circle One)	3 Month	6 Month	1 Year	18 Month	2 Year	Annual
Merit Increase						
Other-Job Transfer/Promotion Increase						

ADDITIONAL COMMENTS
<b>Two Unexcused Absences</b>

Authorized by: <u></u>	Date: <u>12-3-20</u>
(Department Manager)	
Guideline verified: <u></u>	Date: <u>12-1-2020</u>
(Human Resources)	
<u></u>	Date: <u>12/4/20</u>
(GM Authorization)	

CMG  
PL  
12-7

17.01