

Brian Lawyer

Thornton, CO 720-366-2206

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- Summary-

Join a company to both, utilize my skills and gain new ones. A place to put focus towards the future, and have the opportunity to advance, and grow.

- Professional Development-

-Efficient with Microsoft Office- Excel, Word, Outlook

-Use of WebX

-UPS Campus, FedEx shipping systems domestic and international

- M2M (Made 2 Manage)

- Work History-

-Amazon, Thornton, CO
Present

2018-

As an Amazon Fulfillment center with the CAP (Count and Pick) team attention to detail is key. Correctly picking the right items to fulfill customer order, at a pace of 4,000-5,000+ items in a shift. Inventory counts are critical to ensure the correct inventory is on hand in this fast paced environment. Additional training in tote clearance and jam removal on CAP machines.

-Vapor Technologies, Longmont, CO
2018

2018-

Shipping Receiving Coordinator – Coordinating all shipments and receiving duties through M2M (Made 2 Manage). Verifying counts and dispensing material to multiple departments. Relocating inventory in M2M. Worked in restructuring the warehouse layout and remodel. Domestic and international shipments through UPS, FedEx, and other Freight companies to ensure timely and accurate deliveries. Including processing commercial invoices and documentation for international shipping.

-Swagelok, Wheat Ridge / Grand Junction, CO
2015-2017

Customer Service Representative – Customer Service rep for the Grand Junction branch office. Processing customer orders placed via, phone, email, walk in, and through our online website. Daily duties included billing, invoicing, processing credit

card payments, shipping, receiving, branch transfers, fielding phone calls and walk in customers, and inventory counts. Working with account manager, to set up customer delivery and visit routes. Additional tasks include, filing and submitting orders for office supplies.

- RealD, Boulder, CO

2013-2015

Material Handler II - Maintains bin locations accuracy, verifying quantities, lot numbers, and part numbers against documentation previously prepared. Pulls manufacturing kits to meet the production schedule. Moves inventory or other items for various departments throughout the company including but not limited to shipping, receiving, engineering and assembly. Checks received materials for accuracy within MAS. Consolidated the work load of three associates, down to one.

Professional Affiliations

First Aid and CPR Certified, 2018 City of Thornton Fire Department

Concussion Certified, 2019 USA Football

Eagle Scout, 1998, Boy Scouts of America