

- Objective:** To obtain a position where I can utilize my abilities gained from previous experience in the construction industry as well as implementing knowledge gained from an Applied Science degree in Architectural and Building Science.
- Experience:**
- Inside sales/Warehouse assistant**
July 2014 - Current, Granite Imports, Ft. Collins, Colorado
- Assisting customers with granite slab selection.
 - Operating forklift to move, load, and unload slab material.
 - Taking slab orders from fabricators.
- Supervisor/Estimator for a granite fabrication company**
May 2005 – June 2014, Ft. Collins Monument and Stone, Ft. Collins, Colorado
- Reading Construction Documents and creating project proposals.
 - Adhering to guidelines laid out by the Marble Institute of America.
 - Scheduling template and installation dates for granite projects.
 - Managing a crew of fabricators and installers.
 - Maintaining and repairing machinery for stone cutting and fabrication.
 - Making/drawing templates for granite projects.
 - Assisting in the fabrication/installation process during peak production times.
 - Scheduling/managing sub-contractors.
 - Safety manager with a focus on proper use of safety equipment and procedures.
- Pawnbroker**
February 2002 - May 2005, American Pawn, Greeley, Colorado
- Opening the shop in the morning and closing the shop in the evening.
 - Writing contracts for loans.
 - Updating records for firearms in our inventory/possession.
 - Doing background checks to verify eligibility for firearm purchase.
 - Maintaining displays and merchandise.
 - Providing records to the local authorities of items pawned.
- Shipping and Receiving clerk**
October 2000 - February 2002, Hewlett Packard, Ft. Collins, Colorado
- Receiving packages and coding for delivery to the correct building.
 - Packaging items for shipment.
- Knowledge:**
- Experience from work and education**
- AutoCAD 2015.
 - Revit 2017.
 - Sketchup 2017.
 - Knowledge of the construction process.
 - Managing projects and meeting schedules.
- Education:**
- Front Range Community College, Ft. Collins, Colorado**
August 2014 – May 2017
- Associates of Applied Science Architectural and Building Science
 - Architectural Drafting Certificate
- Aims Community College, Greeley, Colorado**
1995
- General Education Diploma.