

Brett Lindley

Fort Collins, CO 80521

lindleybrett@gmail.com - (719) 229-9917

Authorized to work in the US for any employer

WORK EXPERIENCE

Front Line Worker

Illegal Pete's - Fort Collins, CO - 2017-04 - Present

Greet customers to start or help with orders and answer questions about the menu

Stand behind the line and fill-in as needed during shifts to work as a team with co-workers

Assist customers in orders down the line and anything else they need

Able to check customers out at register using POS with payments and orders

Complete all cleaning tasks required to close store

Attend to various other tasks as need and see fit to ensure store is up to standard in front of house

Kitchen Staff

Krazy Karl's Pizza and Suds - Fort Collins, CO - 2017-01 - 2017-05

Greet customers at the front counter and assist them with getting orders, taking orders, or going to the bar

- Take phone calls and put in customer's orders into the point of sale system
- Fast-paced food and beverage safe kitchen area
- Make dough, prepare pizzas to top, top pizzas, send pizzas out the door ready to eat
- Make and prepare salads of several varieties and use fryer machine to complete "sides" orders

Event Staff

Downtown Business Association - Fort Collins, CO - 2015-06 - 2016-08

Knew layouts of each event

- Had to set-up and take-down all kinds of booths and areas
- Sold beer at a stand during concerts
- Did supplying of necessary items for other staff and helped vendors as needed
- Used to fast-paced and high-occupancy situations with teams

Math and Literacy Tutor

Beattie Elementary School - Fort Collins, CO - 2009-09 - 2015-05

Assisted 4-11 year olds with homework in math and reading, worked with up to ten students in a day, and supervised children in one-on-one or group settings

- Used computer programs to assess student's reading level
- Motivated with passion and patience to aid students' progress with skills
- Revised previous work, examine current problems, and look over future work
- Inspired youth through presence and reliability
- Listened to students read and walk them through comprehension and pronunciation
- Directed groups of kids through new tasks or activities to cover primary objectives of learning
- Offered attention to students who are behind or struggling behind the standard education scale
- Created new and different ways to teach students basic education concepts
- Supported the teachers with the general literacy and math knowledge of all students over four years
- Maintained professional and safe working environment and atmosphere

EDUCATION

Bachelors of Arts of Sociology in Sociology

Colorado State University - Fort Collins, CO
2015-12

High School Diploma

Cheyenne Mountain High School - Colorado Springs, CO
2011-05

SKILLS

Excel, PowerPoint, Word

ADDITIONAL INFORMATION

Skills

- Able to communicate verbally, written, and as well as listen
- Knowledge of Microsoft Office including Word, PowerPoint, Excel, and Access
- Comfortable in individual, team, or leadership roles
- Has analytical and researching capabilities
- Proficient and flexible in adaptability and learning new tasks
- Friendly demeanor with co-workers as well as genuinely cares for customers
- Strong work ethic, critical thinking, independent, and creative
- Experienced in money/transaction handling and basic arithmetic