

Bret J. Hansen

11711 Garfield Street
Thornton, CO 80233
(720) 629-5784
bretjhansen@yahoo.com

OBJECTIVE

Motivated and experienced professional seeking a career opportunity where I can apply my extensive background in office administration, cost analysis, and customer service to contribute meaningfully to company success and growth.

EXPERIENCE

Uber Eats, Thornton, CO

JANUARY 2023 - MARCH 2025

- Provided efficient and timely food deliveries while maintaining high customer ratings
- Managed GPS routing and order accuracy across multiple platforms

Foundation Hyundai, Federal Heights, CO — *Service Porter*

SEPTEMBER 2024 - DECEMBER 2024

- Moved customer vehicles safely between service bays and lot
- Provided shuttle transportation for customers, ensuring a positive service experience

Kaizen Auto Collision Center, Northglenn, CO — *Parts Dept. Manager*

JANUARY 2021 - JANUARY 2023

- Received and inspected auto body parts for accuracy and damage
- Processed invoices and handled returns and credits for defective parts
- Coordinated with repair team to ensure timely availability of necessary components

A Good Shop, Inc., Northglenn, CO — *Body Technician Apprentice*

OCTOBER 2020 - JANUARY 2021

- Assisted master technician in vehicle tear-downs and repairs
- Reassembled vehicles to pre-collision condition with precision and care

Goodwill Industries, Broomfield, CO — *Shift Supervisor*

DECEMBER 2015 - OCTOBER 2020

- Supervised up to 20 employees during retail operations
- Opened and closed store, handled register balances and safe deposits
- Acted as safety representative, ensuring OSHA and company compliance

SKILLS

Customer service

Retail auto body

Data entry

Leadership

Critical-thinking

Problem solving

Fast learner

Self starter

REFERENCES

Upon request

EDUCATION

Northglenn High School, Northglenn, CO — Diploma

1992 - 1994

Bollman Occupational Center, Thornton, CO

1992 - 1994

Auto Tech I/II, Electronics Tech I/II, Principles of Technology (1 year)