

Brenda Ortega

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9700 welby rd,
Thornton, Co 80229

720.277.2158
ortegabrenda377@gmail.com

Objective

To find an Inventory position that fits my skills and experience, and helps me discover more skills and personal growth for possible long term employment with advancement opportunities.

Experience

Septodont / Packaging label Specialist

February 2015 - June 2020, 416 Taylor Ave, Louisville, Colorado

Design and inspect all labels of dental and pharmaceutical product packages to ensure they complied with description and FDA regulations.

Taking inventory of all products being used for each label, but also participating in annual warehouse inventory, following SOP standards, but also verifying a lot of numbers. Operated a variety of label machines for finished products.

Hisco / Order Pulling

October 2024- December 2024, Tejon St, Denver, Colorado

Take care of inventory for all packages from start to finish. Printing labels, double checking everything is fully fulfilled in each order detail also making sure it gets scanned and handed to the primary shipping carriers.

Skills

Working as a team, solving problems, good with numbers/math, persuasive, taking leadership when needed, quick learner, and bilingual.

Communication

I get along with just about everyone I meet, take constructive criticism to heart, and love to improve myself in any way advised.