

Breana Campbell

Patient Registrar - Fairview Riverside

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Obtain a Customer service position at a hospital where I can maximize my people oriented experience, communication skills and my problem analysis and problem solving abilities.

WORK EXPERIENCE

Patient Registrar

Fairview Riverside - Minneapolis, MN - January 2013 to Present

- * Assisting 500-1000 patients In the emergency department with registering patients using a COW (computer on wheels)
- * Documenting information such as personal information, verifying insurance, and ensuring that patients are registered in que to be seen by a provider/nurse.
- * Providing financial resources to patients that do not have insurance

Experience

11/01/2011 - 1/15/2013

Target

Fridley, Mn

Cart Attendant

- * Assisting customers with returning carts that were left unattended in the parking lot; Ensuring safety of customers, vehicles and traffic
- * Answering customer questions and directing customers to appropriate direction; A manager, customer service desk, Team lead
- * Cleaning up areas of the parking lot and front end of store to ensure a professional, clean approach for customer satisfaction

Experience

Program Support Assistant

Boys & Girls Club - Minneapolis, MN - November 2001 to September 2008

- Implement and deliver relevant after school programming for youth, ages 6-18 that supports the Clubs priority outcome areas of Academic Success, Good Character & Citizenship and Healthy Lifestyles.
- * Monitor and evaluate, on an ongoing basis, programs, services and activities to ensure safety of members, quality of programs and utilization of resources.
- * Maintain current first aid and CPR certification and ensure equipment/kits/materials are maintained and available.
- * Implement special event programs for parents, teachers and the broader community.
- * Assess facility needs and perform janitorial duties or manual labor as needed - mopping, cleaning tables, trash removal, painting, playing games, moving equipment etc.

ADDITIONAL INFORMATION

Skills

- Strong Interpersonal Skills
- Problem analysis
- Problem Solving
- Organizational skills and customer service orientation
- Able to work in Diverse environments
- Effective and Efficient in a timely manner