

Brandy Panas

Commercial Consultant

Nolte-

Lighting

noltelighting@gmail.com
(970) 804-7587
Johnstown, CO

PROFESSIONAL SUMMARY

Competent and detail-oriented Commercial Sales Consultant with a strong record of accuracy, problem-solving and organizational skills with knowledge of retrofits, remodels, new construction, and commercial lighting. Proven, excellent track record in customer service and support with an ability to relate to people at all levels. Wearing many hats has made me excel at both time and task management also giving me a high respect for procedure and compliance. Proficient in computer skills giving myself the ability to integrate technology to increase accuracy and efficiency with assisting my clients.

Experience

15+ years in Customer Service
10+ years in Sales
8+ years in Marketing
8+ years in Managing

Education

2002-2006 | Estes Park High School
- High School Diploma
2016- 2017| Medical Coding and Billing
@ At Home Professions
- Certificate

WORK HISTORY

08/2022 - Current | Mountain High Disposal

Administrative Assistant

Responsible for:

- Sales
- Customer Service
- Ordering
- Contracts
- Scheduling
- Answering Phones
- Accounts Payable/Receivable
- Debt Collection

02/2021 - 07/2022 | The Light Center

Commercial Lighting Consultant

Responsible for:

- Sales
- Customer Service
- Ordering
- Receiving
- Warranty
- Scheduling
- Answering Phones
- Consulting on Lighting Projects
- VE Packages on GC Bids

01/2018- 06/2021 | Nolte Lighting Owner/Sales/Install

Responsible for:

- Sales
- Customer Service
- Ordering
- Receiving
- Warranty
- Scheduling
- Answering Phones
- Consulting on Lighting Projects
- Installation

07/2006- 06/2018 | B's Cleaning Owner/Sales/Cleaner

Responsible for:

- Sales
- Bringing in New Accounts
- Customer Service
- Ordering Supplies
- Scheduling
- Cleaning

References available upon Request