PAYROLL CHANGE REPORT

Today's Date: 12/7/2017	Effective Date: 12/4/2017
Hire Date: 7/21/2017	Hours Worked: NA
Employee's Name: Brandon Anderson	
Department: Grinding	

	CHANGE (S)	FROM	TO
X	Rate	$10.40	~~$11.50~~
	Shift Differential		$0.50
	Total	$10.40	~~$12.00~~

(handwritten margin notes: 12 40 ; 11 50 ; 12 40 ; 88)

REASON (S) FOR THE CHANGE (S)						
Seniority Increase (Circle One)	3 Month	6 Month	1 Year	18 Month	2 Year	Annual
Merit Increase (level 2)						
Other-Job Transfer/Promotion Increase-						

ADDITIONAL COMMENTS

Authorized by: *(signature)*	Date:	12-7-17
(Department Manager)		
Guideline verified: *(signature)*	Date:	12-7-17
(Human Resources)		
(signature)	Date:	12-8-17
(GM Authorization)		

PAYROLL CHANGE REPORT

Today's Date:	12/8/2017	Effective Date:	12/4/2017
Hire Date:	7/21/2017	Hours Worked:	NA
Employee's Name:	Brandon Anderson		
Department:	Grinding		

CHANGE (S)		FROM	TO
X	Rate	$10.40	$11.90
	Shift Differential		$0.50
	Total	$10.40	$12.40

REASON (S) FOR THE CHANGE (S)						
Seniority Increase (Circle One)	3 Month	6 Month	1 Year	18 Month	2 Year	Annual
Merit Increase (level 2)						
Other-Job Transfer/Promotion Increase-						

ADDITIONAL COMMENTS

Authorized by: _____ Date: _____
(Department Manager)

Guideline verified: _____ Date: _____
(Human Resources)

_____ Date: _____
(GM Authorization)