

Brady Anderson

Project Manager/Estimator

Loveland, CO 80538

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- Estimate commercial jobs ranging from \$10,000 to \$1,000,000
- Manage field foreman and ensure job is operating within budget
- Creating PO's and ordering correct materials required for job
- Use different software's to help estimate and manage jobs (Trimble, Bluebeam, Adobe, Microsoft, Service Titan, Field Edge, etc.)
- Networking to find opportunities and build relationships
- Able to sell the job when competing against other companies
- Develop & Communicate job scope with General Contractors
- Maintain reports of project planning
- Accurately analyze scope of work on all proposals
- Performing value engineering & prepare RFI/RFP, submittals, shop drawings, and as built drawings
- Reviewing blueprints and specs
- Attend pre-bid meetings and job walks

Authorized to work in the US for any employer

Work Experience

Project Manager/Estimator

Balance Point Heating & Air - Loveland, CO

July 2021 to Present

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Material Specialist Lead

Ball Aerospace - Boulder, CO

December 2018 to July 2021

- Lead the department and was the main point of contact for the Director of Engineering and VP of Operations

- Receive, sort, control and issue to different programs/departments.
- Help plan and execute shop orders.
- Transfer material between programs.
- Receive material from outside suppliers.
- Lead audits for classified customers.
- Perform PO/PC backouts.
- Run random inventory reports.
- Perform PC4 Shop order closeouts.
- Returning material to inventory from programs.
- Cover in raw stock, inventory, shipping and receiving when needed.
- Locate parts that have been misplaced.
- Scrap material based off usage/expiration date.
- Attended Successful Leading courses through Ball.
- Perform value adds for programs.
- Create new inventory locations.
- Coordinate with Metrology for calibrating equipment.
- Approve Material Transfer Requisitions.
- Delegating tasks to coworkers.
- Send Inventory inbox status to managers.
- Perform program closeouts.
- Operate forklift, pallet jacks, etc.
- Receive in miscellaneous receipts.
- Use of IFS, Costpoint, Velocity, and more

Sign Installer

OUTFRONT media - Commerce City, CO
March 2018 to December 2018

Installation of vinyl signs on billboards up to 80 feet in the air

Inside Sales Coordinator

Concrete-Visions, LLC
September 2017 to January 2018

- Directed all incoming sales
- Directed bidders list and vendors list inquiries
- Coordinated meetings with General Contractors, Architects, Interior Designers, etc.
- Used Excel, Insightly, Adobe, Word
- Experience with pre-cast concrete, concrete finishes (polishing, epoxy's, overlays), casting, flatwork, etc.
- Experience with blueprints/floor plans

Park Management

City of Fort Collins, CO - Fort Collins, CO
August 2014 to September 2017

Parks Management

- Maintain many parks around Fort Collins
- Maintain ball fields, grass, sprinkler lines, pump houses, any repairs that may be needed
- Experience with wide variety of power tools

Field Maintenance Technician

Kroenke Sports & Entertainment - Commerce City, CO

June 2015 to 2016

Turf Management

- Maintained the Colorado Rapids stadium field and practice field
- Maintained 26 total soccer, lacrosse, flag football, rugby, and two synthetic fields
- Operated a wide range of equipment from riding mowers to aerating, propane and tractor fork lifts, etc.
- Repaired sprinkler lines

Assistant carpenter

Rosendahl Custom Carpentry, CO

June 2013 to August 2013

- Remodeling of basements, bathrooms, bedrooms, kitchens including drywall, tiling, lighting, cabinets, steel i-beams and countertops.
- Experience with many power tools and use of hands

Legacy Ridge Golf Course (Summer 2012)

Golf Course Maintenance

- Maintain 18 holes for golf
- Lots of use with power tools, mowers, trailers, etc.

Activities/Certifications

Red Cross Certified

Certificate in CPR and First Aid

Education

Associate's degree in Health and Exercise Science

Colorado State University - Fort Collins, CO

BS in Criminal Justice

Colorado Christian University - Westminster, CO

Skills

- Customer Service
- Excel
- Inside Sales
- Landscape Maintenance
- Carpentry
- Drywall
- Remodeling
- Materials Management
- Supply Chain
- Construction

- Microsoft Excel
- Help desk
- Microsoft Office
- Purchasing
- Logistics
- Bluebeam
- Project Planning
- Project Management
- Computer Networking
- Pricing
- Project Coordination
- Blueprint Reading
- ProCore
- Construction Management
- Business Development

Certifications and Licenses

CPR/First Aid

EPA Certification

LEED Certification