

****Blake Schottenloher****

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****Objective:****

A seasoned management professional with extensive experience in operations and team leadership. Aiming to leverage my skills in personnel management, customer service, and operational efficiency to drive excellence and contribute to the company's growth.

****Key Qualifications:****

- Bi-lingual (English and Spanish).
- Proficient in MS Word, Excel, and knowledge of spreadsheet format.
- Over 8 years of managerial experience in diverse sectors.
- Strong leadership and organizational skills.
- Experience in handling daily operations, scheduling, and workforce management.

****Professional Experience:****

**** Assistant General Manager** - Walgreens**

December 2022- May 2023

Managed hiring, training, and development of employees.

- Oversaw daily operations, inventory, payroll, and scheduling.
- Led catering services and analyzed P&L worksheets.
- Managed payroll, scheduling, shipping/receiving, and day-to-day operations.
- Spearheaded fundraising initiatives and employee incentive programs.
- Responsible for budgeting, human resources, and profit/loss spreadsheets.
- Stocked shelves, rotated items "FIFO".
- Maintained Aisles assigned to me plus help keep rest of store stocked, clean, and presentable to the public. Appearance and 1st impressions are key!

****Assistant General Manager** - *Boston Market***

October 2021 - January 2023

- Managed hiring, training, and development of employees.
- Oversaw daily operations, inventory, payroll, and scheduling.
- Led catering services and analyzed P&L worksheets.

****General Manager** - *Fugate Enterprises- TB of America***

October 2011 - May 2013

- Managed payroll, scheduling, shipping/receiving, and day-to-day operations.
- Spearheaded fundraising initiatives and employee incentive programs.
- Responsible for budgeting, human resources, and profit/loss spreadsheets.

****Diesel Technician** - *Travel Centers of America | TA Operating LLC***

August 2013 - October 2019

- Diagnosed and addressed semi-truck issues to ensure roadworthiness.
- Tire and lube certified technician.

****Education:****

****Bachelor of Petroleum Geology with a Minor in Accounting** - *Fort Hays State University***

2011 - 2017

****Vocational Technical Degree in Banking/Accounting with a Minor in Small Engine Repair** - *Boulder Vo-Tec***

2000 - 2002

****Certifications:****

- ServSafe Certified (until 2017).
- 10 Key Certified

****Awards:****

- Customer Satisfaction Achievement Excellent Award, March 1999.
- City Wide Nominated and Voted Cheapest Eats in Town, July 2012.
- Most Improved Restaurant in the Great Plains, January 2002.

References available upon request.