



## EMPLOYEE TERMINATION FORM

Employee Name: **Bishar Yusuf**

Termination Date: **August 30, 2019**

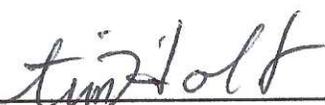
Reason for Termination:

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> <b>Excessive Absenteeism</b> | <input type="checkbox"/> Job Abandonment               |
| <input type="checkbox"/> Insubordination                         | <input type="checkbox"/> Permanent/Temporary Layoff    |
| <input type="checkbox"/> Policy Violation                        | <input type="checkbox"/> Unacceptable Work Performance |

**Explanation for Dismissal: Due to your repeated unexcused absences, your employment at Branding Iron is being terminated effective 08/30/2019. Your poor attendance has been discussed with you repeatedly over the last month and most recently you received a written warning on 08/20/2019. In that warning, I reminded you of the policies and procedures regarding attendance.**

Is this Employee Eligible for Rehire:     Yes                       No

Employee Signature:  Date: 8/30/19

Manager Signature:  Date: 8/30/19

Attendance Record- Bishar Yusuf

08/29/2019	08/29/2019	Other Called in with a back ache	No	8.00
08/20/2019	08/20/2019	NCNS NCNS for scheduled shift	No	8.00
08/19/2019	08/19/2019	Other Called in	No	8.00
07/18/2019	07/18/2019	Sick Called in sick	No	8.00
07/06/2019	07/06/2019	Other Used 5 of 5 NPTO Days- Overslept and did not come in	No	8.00
06/26/2019	06/26/2019	Other Used 4 of 5 NPTO Days- called in-sister in accident	No	8.00
06/16/2019	06/16/2019	NCNS Used 3 of 5 NPTO Days- NCNS for scheduled shift	No	8.00
06/07/2019	06/07/2019	Other Used 2 of 5 NPTO Days- Requested Off	Yes	8.00
05/27/2019	05/27/2019	Other Used 1 of 5 NPTO Days- Called in	No	8.00

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