

Bianca Collins

Cashier

Houston, TX 77016

Bianca_collins95@yahoo.com - (281)763-3151

Well rounded, enthusiastic, optimistic, disciplined, observant and attentive are a few words to describe myself. I am a very hard working individual, I am always open and willing to do more and to learn more. I am also into giving others a different experience, I want to be remembered, more so known, as a dependable one. I am extremely tolerant and willing to do what is required of me.

Willing to relocate: Anywhere

Authorized to work in the US for any employer

WORK EXPERIENCE

Personal Assistant

JP Vending - Houston, TX -

2011-10 - Present

I work as needed, it is a small family business. I am responsible for filing paperwork, filing invoices, providing excellent customer service, and following through with what is asked of me.

Warehouse Associate

AMAZON DISTRIBUTION CTR - Houston, TX -

2016-09 - 2016-12

Sort packages, operate pallet jack, wrap pallet builds, and split.

Cashier/Overnight Stocker

Walmart -

2013-08 - 2015-06

I was responsible for handling cash, cards, checks, etc. I provided excellent customer service, maintained apparel, and stocked incoming shipment.

Cashier

McDonalds -

2012-11 - 2013-06

I was responsible for handling cash, cards, checks, etc. I provided excellent customer service and fulfilled all customers wants and needs.

EDUCATION

Kashmere High School - Houston, TX

2013-06

SKILLS

Microsoft Office, Internet, Type 60 Wpm, Web Design, Customer Service Skills, Phones, Powerpoint Presentations

CERTIFICATIONS/LICENSES

TWIC

Basic Plus

Texas Food Handler