



Reichel Foods, Inc.

Employee Warning Notice

Employee Information

Date: 10/19/2013
Employee Name: Bethany Johnson
Job Title: Production
Manager/Supervisor: Bunthy Douk

Type of Warning

Verbal Warning
Written Warning
Final Warning

Type of Offense

Tardiness/Leaving Early
Absenteeism
Violation of Company Policies
Substandard Work
Violation of Safety Rules
Rudeness to Customers/Coworkers
Other

Details

Description of Incident (Describe incident and list the date, time, and any witnesses present)

10/19/13 3:50pm - GMP Monitor asked Bethany J. to sanitize correctly. Bethany J. replied back "Do you need glasses, I did sanitized. Eye Witness also said that Bethany didn't sanitized correctly.

Eye witness - Idris Ali

Plan for Improvement:

Beth asked supervisor to move the sanitizer closer so she could sanitize better.

Consequences of Further Infractions:

Written Up

Acknowledgement of Receipt of Warning

By signing this form, you confirm that you understand the information in this warning. You also confirm that you and your manager/supervisor have discussed the warning and a plan for improvement. Signing this form does not necessarily indicate that you agree with this warning.

Bethany Johnson
Employee Signature

10/19/13
Date

Bunthy Douk
Manager/Supervisor

10/19/13
Date

Idris Ali
Witness Signature (if employee understands warning but refuses to sign)

10.19.13
Date