

Mitchell A. Berry
14193 Wilds Path N.W..
Prior Lake, MN 55372
(952) 288-7886

Objective : A management position utilizing my proven leadership skills to effectively Lead, develop, and coach high performing teams.

Summary: Extensive experience in technical operations of a large corporation.
Ability to establish a common cause and shared mindset.
Directly coordinating operations for over 120 personnel. Ensuring Compliance of rules and regulations of Federal Government, and Company bylaws.

Experience: **Technical Writer :** Northwest Airlines/ Delta. Jul 2007 – Nov 2011.
Proven ability to work effectively in a changing environment with multiple key priorities. Writing and revising maintenance manuals ensuring all data, and entered accordingly, per F.A.A. and company guidelines.

Operations Manager: G-2 Secure Staff: Jan 2007- May 2007
Directly oversee daily operations for 3rd shift personnel. Complying with company procedures, and guidelines.

Quality Assurance Supervisor : B/E Aerospace : Aug 2006- Dec 2006
Ensure compliance with Q/A procedures using ISO 9001, AS 9100
And Kaizen continuous improvement methods.

A&P Mechanic/ Inspector : Evergreen Air Center: Jul 2005-Aug 2006
Inspecting aircraft upon arrival, document faults. Ensuring a quality Product.

Operations Management : Northwest Airlines : Feb 1990- Jul 2005
Administration of workforce policies and procedures. Presiding Over union and non-union employees ensuring consistent work Flow by coordinating with crews from other shifts. Meeting and Exceeding production goals and deadlines.

Maintenance Inventory Management : Northwest Airlines
Maintaining a comprehensive list of parts allocated for specific Projects. Authorize ordering of parts and materials needed for Future Production needs. Overseeing the inspection of parts and Materials upon arrival, reducing the need for reorders.

Maintenance Lead : Northwest Airlines

Leading, directing, and training a 12 person crew. Determines Work scope, disburse work control packages to key personnel.

Professional : Jul 2007 - Present : Technical Writer, Northwest Airlines/ Delta.
Writing and revising Maintenance Manuals using Adobe Frame Maker 7.1 and Word.

Jan 2007- May 2007 : Operations Manager, G-2 Secure Staff
Duties include directly overseeing daily operations. Adhering To company policies, and procedures.

Aug, 2006 – Dec 2006 : Supervisor, Q/A Inspection, B/E Aerospace
Duties include writing quality policies, and procedures and Administration of Quality Inspectors in accordance with ISO 9001, AS 9100, and Kaizen guidelines.

Jul, 2005- Aug 2006 : Aircraft Mechanic/ Inspector, Evergreen Air Center :
Duties include Inspecting aircraft , Documenting faults, Ensuring a quality product.

Feb, 1990- Jul, 2005 Aircraft Technician Northwest Airlines:
Duties included working on aircraft. Ensuring a quality Product while meeting operational deadlines as a Crew Chief, and Maintenance Manager.

1986-1989 lab Instructor, C.M.S.U. Duties included instructing students on Boeing 707 cockpit simulator.

Jan 1989- Earned Private Pilots License

Jun 1986- Earned Airframe and Power Plant Licenses

Education : Central Missouri State University
Bachelor of Science, May 1989
Major: Aerospace Technologies

Maple Woods Community College
Associate Applied Sciences, Dec 1985
Major: Aviation Maintenance Operations

Honors : United States Air Force (Aux)
1st LT. (ret)
Search and Rescue Pilot
Boy Scouts of America
Eagle Scout

