

Bernell L. Loggins

Phone: 401-442-2333

bernellloggins@yahoo.com

- Observed and monitored client behavior and responses to treatment.
- Facilitated a smooth discharge by encouraging and reassuring clients throughout their transitions.
- Developed and implemented treatment plans and modified when needed.
- Involved clients' family members in planning social service programs.
- Consulted with and trained highly skilled mental health and medical staff.

Porter, Cleaning

04/2011 –
08/2011

Price Rite

Woonsocket, RI

- Performed maintenance duties that involved sweeping, dust mopping, mopping, glass cleaning, buffing, vacuuming, scrubbing, wiping, and replacing all dispensers or filters.
- Maintained cleanliness of assigned areas.
- Repaired broken equipment items to prevent possible health hazards.

Assistant Program Coordinator

12/2007 - 10/2009

The Extra Mile

Woonsocket, RI

Responsible for Developing and Coordinating learning programs geared towards life skills lessons for at risk teens. Responsible for day to day program administration to the above mentioned at risk teens. Responsible for coordinating life skills guest speakers/representatives in order to educate these teens in social/ real life skills.

Customer Service Representative

10/2008 - 01/2009

Cumberland Farms LLC

Woonsocket, RI

- Handled incoming calls or inquiries from prospective customers or clients
- Assisted customers effectively by solving customer disputes
- Provided customer additional information or explains services
- Discussed products offered and ensures customer satisfaction
- Tactfully handled confrontational or stressful interactions with the public

- Completed supporting paperwork and data entry as required
- Accurately captured customer information
- Created and maintained service reports

Education

06/1992	Watterson College Pacific	CA 1 Year of College or a Technical or Vocational School	Security Specialist
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