

# Bernard Washington

Aurora, CO 80016

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Experienced manager with excellent client and project management skills. Action-oriented with strong ability to communicate effectively with technology, executive, and business audiences. Service-focused professional and friendly team player with a knack for building productive working relationships. Extensive cash handling experience.

Core Qualifications

Cash handling accuracy Superb sales professional

Organized Proficient in MS Office

Time management Mathematical aptitude

Detail-oriented Inventory control procedures

Excellent multi-tasker

Flexible schedule

Strong communication skills

## Work Experience

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### **Sr Sales Agent/Customer Service**

Camping World - Denver, CO

May 2018 to Present

Process different transactions, track and locate order, sales

### **Parts Specialist**

Arapahoe Hyundai - Centennial, CO

November 2016 to Present

Process different transactions each day in a timely manner. Performed opening and closing duties. Stock and check in merchandise

### **Parts Specialist**

O'reilly's Auto Part - Aurora, CO

February 2012 to October 2016

Aurora, CO to Retail Parts Specialisr

Current Processed different transactions each day in a timely manner. Answered customers' questions and addressed problems and complaints in person and via phone. Opened and closed the store, which included counting cash drawers and making bank deposits. Helped customers select products that best fit their personal needs. Maintained visually appealing and effective displays for the entire store. Educated customers on product and service offerings. Offered exceptional customer service to differentiate and promote the company brand.

### **Style Associate**

Payless ShoeSource - Fort Worth, TX

May 2010 to February 2012

which included counting cash drawers and making bank deposits. Maintained visually appealing and effective displays for the entire store. Consulted with customers on the latest styles and trends. Kept the showroom clean and maintained neat, orderly product displays. Balanced the needs of multiple customers simultaneously in a fast-paced retail environment.

May 2010 Payless Shoesource Fort Worth, TX to Style Associate

February 2012 Opened and closed the store, which included counting cash drawers and making bank deposits. Helped customers select products that best fit their personal needs. Maintained visually appealing and effective displays for the entire store. Offered exceptional customer service to differentiate and promote the company brand. Kept the showroom clean and maintained neat, orderly product displays. Built customer confidence by actively listening to their concerns and giving appropriate feedback.

## **Firefighter**

Everman Fire dept - Everman, TX

August 2009 to October 2011

Maintained fire extinguishers and other fire equipment in multiple stations. Maintained supplies and materials on fire and rescue vehicles. Patrolled burned areas to locate and eliminate hot spots. Applied appropriate extinguishing agents to structural, residential, commercial, industrial, chemical, petroleum, aircraft, vehicle and wilderness fires. Cooperatively and supportively interacted with coworkers and supervisors. Maintained constant public presence to enforce fire prevention laws, including city ordinances.

## **Photographer**

Picture People - Hurst, TX

October 2010 to October 2010

## Education

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### **High School Diploma in Nursing**

Tarrant County Community College - Hurst, TX

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## Skills

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- Photography
- Math
- Sales
- Cash handling
- Driving
- Cash register
- Merchandising