

# Bernadette McCalman

Longmont, CO 80503

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Goal driven achiever with strong organizational skills and a high attention to detail. I have exceptional versatility and adaptability to new tasks and environments. An excellent multitasking ability in a pressured environment as well as an eager attitude for leadership. Possesses strong commitment to team dynamics, ability to contribute expertise and follow leadership directives at appropriate times.

Willing to relocate: Anywhere

Authorized to work in the US for any employer

## Work Experience

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### **Ship/Rec/stores clerk II**

Medtronic - Louisville, CO

May 2020 to September 2023

- Receive, inspect, inventory, document and store shipments.
- Oversee data system for storage and tracking of goods and shipments.
- Communicate with suppliers, receivers, drivers and staff for smooth shipment.
- Stage loading and unloading areas with appropriate equipment, materials and space.
- Prepare, package, document and deliver outgoing materials.
- Fill in as second to team lead when absent.

### **Electro-Mechanical Assembler**

Instrutech - Longmont, CO

August 2019 to April 2020

- Assembly of multiple various sensitive sensor wires.
- Use of small hand tools, materials for soldering components, along with a magnifying lamp & lighted microscope. In addition, the use of a spot-welder; high voltage instruments, ultrasonic wash machines, and calibration systems.
- Inspect and test wiring installations, assemblies, circuits for resistance measurements, and record operational results.
- Adjust, repair, or replace electrical parts to correct defects and to ensure conformance to specifications.

### **Electrical Assembler**

Continental Control Systems - Longmont, CO

July 2018 to August 2019

- Use of Kan-ban practices for production of small vacuum gauges/meters.
- Daily duties were the assembly of wire-spun bobbins, housing case assembly, circuit board-wiring assembly with soldering, calibration, and labeling to customer specification.

### **Shipping and Receiving**

Scott's Liquid Gold - Denver, CO

March 2014 to August 2018

Duties included operating forklift to pull/palletizing orders, load/unloading trailers, maintain safety equipment, and inventory control.

## Education

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### **Diploma**

Skyline High School

August 2000 to May 2004

## Skills

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- Low Voltage
- Manufacturing
- Calibration
- Microscopy
- Order Picking
- 5S
- High Voltage
- Programmable Logic Controllers
- Mechanical Knowledge
- Quality inspection (2 years)
- QA/QC (2 years)
- Soldering class II (2 years)
- Fabrication
- Inventory control
- Quality control (10+ years)
- Precision measuring instruments (4 years)
- Schematics (5 years)
- Delivery driver experience (3 years)
- Assembly (8 years)
- Calipers
- Packaging (10+ years)
- Organizational Skills (10+ years)
- Warehouse Experience (10+ years)
- Microsoft Word (10+ years)
- Blueprint Reading (7 years)
- Warehouse Management (2 years)
- SAP (2 years)
- Process improvement (2 years)
- Order Picker (5 years)
- Warehouse supervisor experience (1 year)

- SAP Warehouse Management (1 year)
- ERP systems (2 years)
- Statistical analysis
- Micrometer
- Statistical software
- Root cause analysis
- Cleanroom
- Lean Manufacturing
- Leadership (1 year)
- Cashiering
- Customer service
- Customer service
- Assembly
- Forklift
- Manufacturing
- Continuous improvement
- Driving
- 5S
- SAP
- Quality assurance
- Load & unload
- Quality control

## Certifications and Licenses

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### **Driver's License**

March 2019 to March 2026

## Additional Information

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Tools used:

Digital calipers

Digital multi-meter