

CORPORATE MANAGEMENT GROUP

Employment Application

Office Hours: 9am-4pm Mon-Thur, 9am-3pm Fri

Office Number: 507-923-4955

Office Address: 3707 Commercial Dr. SW Rochester, MN 55902

ENTERED

12/18/17

12/20/17



Applicant Information

(APPLICANTS MAY BE TESTED FOR ILLEGAL DRUGS AND A BACKGROUND CHECK WILL BE COMPLETED)

Please fully complete pages 1-3

Full Name: (Last Name, First Name) Bauer, Paulie Date: 12/18/17

Address: (Street Address) 3936 Hwy 52 N (Apt. /Unit #) _____

(City) Rochester (State) MN (ZIP Code) 55901

Phone: 507-398-9568 Email: _____

Social Security No. 476-72-6974 Date Available: now

Position Applied for: _____ Desired Salary: _____

Shift Available to work: ☒ 1st ☐ 2nd ☐ 3rd Employment desired: ☒ Full-Time ☐ Part-Time

Are you authorized to work in the U.S.? ☒ Yes ☐ No

How did you hear about us? online Referral Name: _____

If under 18, please list age: _____

Do you have responsibilities or commitments that will prevent you from meeting specified work schedules? ☒ No ☐ Yes

weekends OK
south preferred

Education				
Type of School	Name of School	Location (Complete Mailing Address)	Number of Years Completed	Major & Degree
High School				
College OCTC Rosemount, mn		Rosemount, mn	2 months	Phlebotomy
Bus. Or Trade School- College	RCTC	Rochester, mn	1 yr	Administrative Clinical Assistant
Professional School				

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Previous Employment

Company: The HCI Group at Mayo Clinic Phone: _____

Address: Rochester Supervisor: Todd Shaver

Job Title: IT Support Technician Starting Salary: \$ 19 Ending Salary: \$ 19

Responsibilities: enter in tickets for callers regarding computer issues

From: 10/17 To: 11/17 Reason for Leaving: Temp assignment

May we contact your previous supervisor for reference? ☒ Yes ☐ No

Company: Personnel Resources at Mayo Clinic Phone: _____

Address: Rochester Supervisor: Katie Kellen

Job Title: Call Center Starting Salary: \$ 13.75 Ending Salary: \$ 13.75

Responsibilities: direct calls where needed either to Appointment coordinator or nurse

From: 12/15 To: 11/16 Reason for Leaving: Temp assignment

May we contact your previous supervisor for reference? ☒ Yes ☐ No

Company: Kohls Phone: _____

Address: Rochester Supervisor: Brooke

Job Title: Point of Sale Starting Salary: \$ 8.25 Ending Salary: \$ 9.50

Responsibilities: check out customer purchases, help with purchases

From: 12/14 To: 10/16 Reason for Leaving: no longer needed work

May we contact your previous supervisor for reference? ☒ Yes ☐ No

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for reference? ☐ Yes ☐ No

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature: _____ Date: _____

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PLEASE READ CAREFULLY APPLICATION FORM WAIVER

In exchange for the consideration of my job application by Corporate Management Group, Inc.,

I agree that:

Neither the acceptance of this application nor the subsequent entry into any type of employment relationship, either in the position applied for or any other position, and regardless of the contents of employee handbooks, personnel manuals, benefit plans, policy statements and the like as they may exist from time to time, or other company practices, shall serve to create an actual or implied contract of employment, or to confer any right to remain an employee of Corporate Management Group, Inc. (CMG), or otherwise to change in any respect the employment-at-will relationship between it and the undersigned, and that relationship cannot be altered except by a written instrument signed by an officer of CMG. Both the undersigned and CMG may end the employment relationship at any time, without specified notice or reason. If employed, I understand that CMG may unilaterally change or revise their benefits, policies and procedures and such changes may include reduction in benefits.

I authorize investigation of all statements contained in this application. I understand that the misrepresentation or omission of facts will result in my disqualification from consideration for employment or, if discovered after I begin employment, will result in my termination. I hereby give CMG permission to contact schools, all previous employers (unless otherwise indicated), references and others and hereby release CMG from any liability as a result of such contact.

I understand that a comprehensive background check may be conducted to determine my eligibility for hire by CMG. This may include but is not limited to, investigations of criminal and/or conviction records, driving records and/or a drug screen test as required by clients, government regulations or by CMG policies.

I release CMG and other persons or entities from any claims that might be based on CMG's decision to conduct a background check.

I understand that, in connection with the routine processing of your employment application, CMG may request from a consumer reporting agency an investigative consumer report including information as to my credit records, character, general reputation, personal characteristics and mode of living. Upon written request from me, CMG will provide me with additional information concerning the nature and scope of any such report requested by it, as required by the Fair Credit Reporting Act.

I further understand that my employment with CMG shall be probationary for a period of ninety (90) days and further that at any time during the probationary period or thereafter, my employment relationship with CMG is terminable at will for any reason by either party.

Signature of applicant Paula Bauer Date: 12/18/17