

Jeffery B. Barnes
812 3rd Ave SE
Stewartville, MN 55976
507-261-9740

Experience:

2009 to October 2013

Mayo Clinic, Rochester

Lab Assistant

Job Responsibilities:

Print glass slides and re cut packets ,match up to blocks and file by date

Change chemicals and paraffin wax in processing room

Sort wet tissue

Sort and repair glass slides to be stained

De stain and re stain , and cover slip slides

Maintenance of processing area

Trouble shoot problems

Communication with doctors and employees

Continuing education credits

Safety training

Awards and Recognitions

Excellent reviews

Reviews suggested moving into Supervisor position

2004 to 2009

Mayo Clinic, Rochester

Custodian

Job Responsibilities:

Report to Supervisor who is responsible for the direction of house keeping services

Clean and sanitize restrooms using established practices and Procedure

Clean, dust, and wipe furniture, sweep, mop or vacuum floors, empty wastebaskets

Strip, clean, buff and apply floor sealer and floor finish to hard Surface floors

Vacuum and shampoo carpets

Use and maintain assigned power equipment and hand tools; buffers auto scrubbers, extractors, high speed buffers and vacuums, brooms, mops, and squeegees for the cleaning and general maintenance of floors, walls, carpets, furniture

Wash walls and equipment; use ladders when required

Have essential physical and mental capabilities in the following Interpersonal skills, memory, attention to detail, follow directions, Comprehension, calculating, reading, writing, speaking.

Awards and Recognitions

Excellent reviews

2000 to 2003

United Airlines , Bloomington

Ramp Serviceman

Job Responsibilities:

Baggage Handling

De-Icing and cleaning planes

Pushing, towing , and bringing in planes.

Running of mail and freight

Ensuring safety of passengers, by using checkpoint system before take off.

Computer skills by looking up flight accuracy , and testing out on all job duties periodically.

Responsible for security and safety checks

Willing to pick up extra shifts for management

Awards and Recognitions

Acts as lead when lead is not present

Chosen to work the Presidential Press Charter

1997 to 2001

American Airlines , Bloomington

Fleet Service Clerk

Job Responsibilities :

Baggage Handling

De-Icing and cleaning of planes

Pushing , towing and bringing in of planes

Running of mail and freight

Ensuring safety of passengers by using check point system before take Off.

Computer skills by looking up flight accuracy, and testing out on all

job

duties periodically .

Willing to pick up numerous shifts for management

Reference available upon request