



Employee Verbal Counseling Form

Employee Name: Barlin Ahmed

Date: 12/12/17

Department: Rotary

Place of incident: Reichel Plant

Indicate if: Coaching/Counseling Session Verbal Reprimand

Summary of incident and/or reason for warning or counseling:

Barlin stated that Cynthia hit her in the stomach and caused her pain on 12/11/17 at 7:35am. After reviewing the cameras it was not seen that Cynthia touched Barlin. Cynthia did wave at Barlin to get her attention. The two ladies started to argue. Two other employees did hear the argument and tried to diffuse the situation. Cynthia and Barlin did continue to argue which caused disruption in the workplace and preventing employees from meeting their job duties.

After reviewing the cameras it was seen that there was no contact between Barlin and Cynthia. It was also seen that after the altercation Barlin continued to stand and talk to another employee. There were two supervisor's present in the room and at no time did Barlin report that Cynthia hit her. It was viewed on the camera as well that Barlin was laughing and bending over as she laughed. Finally at 12:30pm she told the supervisor that she was sick and wanted to go home. The supervisor asked her what she felt sick with and Barlin stated Cynthia hit her in the stomach and her stomach hurt. The supervisor went to another supervisor and they advised Barlin to come to CMG and report this. Barlin did come to CMG and stated Cynthia hit her where she had a c section and it was hurting her.

Summary of corrective action needed:

It is expected that the condition noted above will be corrected immediately. In the event this condition is not corrected, or another offense occurs, you will be subject to further disciplinary action, up to and including termination.

Employee Signature _____ Date 12/18/17

(Your signature is intended only to acknowledge receipt of the notice; it does not imply agreement or disagreement with the notice itself.)

Met with Barlin on 12/18/17. She chose to refuse to sign.

Manager Signature

Kelly Abbott

Date

12/18/17