



Transfer Request

Employee Name: Bare Gilo

Date: 10/10/16

Current Shift/Dept.: 2nd North

Shift Requesting: 2nd South

Reason: Transportation issues

Date of Requested Transfer: 10/17/16

Office Use Only

Attendance: Great

Work Performance: No PR yet

Available Opening: _____

CMG Approval: Kelsey Sikkink

Department Manager Approval: [Signature]

Work Restrictions: N/A

Current Wage: \$11.00 New Wage: N/A

Hire Date: 8/17/16

09/2011

HR Initials

[Signature]