

## PROJECT/CONSTRUCTION MANAGER

### Performance Profile

Results-focused Project/Construction Manager proficient at merging sound technical skills with strong business, and management capabilities leading complex, technical projects and personnel in fast-paced environments.

- Proven ability to identify project needs, conceive new development opportunities, and manage full-cycle projects from schematic design through bidding and negotiation, to the completion of construction.
- Strong communicator, organizational and detail oriented skills, project leader and team builder, committed to maintain strict adherence to the budgetary guidelines, ensure quality control and all state, city, health and safety regulations are adhered to.

### Core Competencies

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|------------------------------|----------------------------|--------------------------|
| ✓ Supervise and Lead Others  | ✓ Create Project Schedules | ✓ Jurisdictional Process |
| ✓ Time Management            | ✓ Reports and Punch List   | ✓ Mentoring              |
| ✓ Strategic Planning         | ✓ Decision Making          | ✓ Team Building          |
| ✓ Budgetary Control          | ✓ Resolve Problems         | ✓ Multi-Tasking          |
| ✓ Technical Direction        | ✓ Organization             | ✓ Quality Service        |
| ✓ Performance Specifications | ✓ Presentations            | ✓ Contracts & Proposals  |
|                              | ✓ Quality Control          |                          |

## PROFESSIONAL EXPERIENCE

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H+L ARCHITECTURE, Denver, CO

2005-2013

*Held positions in increasing challenge and responsibility for design, construction documents, construction administration, and expertise for architectural and construction management.*

### Senior Architectural Project and Construction Manager

Oversee all areas of design, construction document development, and construction management involved with healthcare, K-12 and higher educational facilities.

- Market, develop, and maintain new and existing client accounts.
- Coordinate projects through the jurisdictional process of obtaining approval and permits.
- Write contracts, proposals and coordinate legal issues with counsel.
- Manage staff, project planning, budgeting, and resources.
- Coordinate with design team members, consultants, clients, general and subcontractors, and building material suppliers to manage the project budget, time schedule, and construction administration process.
- Communicate and effectively resolve conflict with contractors responsible for completing various phases of the project.

- Present design and development plans to clients, municipal groups, government officials, and citizens review groups.
- Responsible for quality control reviews, and the development of project specific specifications.
- Provide mentoring and professional development of staff.

M+O+A ARCHITECTURAL PARTNERSHIP, Denver, CO

2000-2005

*Managed project design and construction process in assisted living, multi-family, mountain resort, and commercial facilities. Responsible for the development of construction documents from design through the completion of construction.*

#### **Architectural Project and Construction Manager**

- Provide leadership for the project team during all phases of the project.
- Communicate across multiple levels of management, including providing updates to executive management on project progress.
- Process and coordinate permitting of projects for approval.
- Ensure project documents are complete and provide quality control review.
- Communicate directly with clients, consultants, and municipalities.
- Overall supervision and point person during the construction process, facilitate weekly project meetings, and maintain all project communications.
- Exceed client's expectations by successfully translating their requirements into successful projects that are delivered on time and within budget.

LANTZ-BOGGIO ARCHITECTS, P.C., Englewood, CO

1995-2000

*Oversee numerous design teams within a 35 person office, involved in assisted living, skilled nursing, and multi-family projects.*

#### **Architectural Project and Construction Manager**

- Work closely with several non-profit clients including The Salvation Army, Volunteers of America, The Colorado Coalition for the Homeless, and several housing authorities throughout the Denver metro area.
- Ensure rigorous quality and office design standards were exceeded.
- Communicate directly with clients, consultants, and municipalities throughout the country.
- Perform a key role in project planning, budgeting, and identification of resources needed.
- Process and coordinate all aspects of construction phases, such as providing responses to RFIs, review of shop drawing submittals, develop change order requests, approve payment requests, provide punch lists, and coordinate final project close out documents.

#### **Computer Skills**

AutoCAD, MS Project & Office, Newforma, Spec Link, Timberline

## **EDUCATIONAL BACKGROUND**

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#### **BS, Architectural Design**

Southern California Institute of Architecture (Sci-Arch)

#### **AA, Construction Management**

San Diego Mesa College

**References available on request**

## SIGNIFICANT PROJECTS

### Exempla Saint Joseph Hospital

- Saint Joseph Heritage Project
- East Campus Medical Pavilion
- Surgery Operating Room Upgrades
- ED Radiology Room Equipment Replacement
- Immediate Response Lab
- SPD Washer/Disinfector Replacement
- Nuclear Medicine Gamma Camera
- Tower Life Safety Upgrades
- Comprehensive Cancer Care Center
- CV Biplane
- Linear Accelerator Replacement

### Exempla Lutheran Medical Center

- Infusion Center Relocation
- Orthopedics and Oncology Remodel
- MRI Upgrades
- Breast Health Center-Phase I & II
- ED Triage/Outpatient Pharmacy Renovation
- IST Network Upgrades

### Cheyenne Regional Medical Center

- Mammography Department Expansion
- Pharmacy Sterile Room Upgrades
- Lab Draw/Admissions Build-out
- Ambulatory Infusion Clinic

### Veteran's Administration

- Denver Medical Center

### Children's Hospital – Aurora, CO

#### Boulder Valley School District

- Escuela Bilingue Pioneer Elementary School
- Centennial Middle School
- New Vista High School – Baseline Campus

#### Denver Public Schools

- Montbello Village Place K-8
- Rishel/MSLA Window Replacement

#### Garfield School District

- Staff Development Center – Remodel
- Rifle High School – Addition and Remodel
- Kathryn Senior Elementary School – Addition and Remodel
- Wamsley Elementary School – Addition and Remodel

### Assisted Living

- Glenview Gardens – Bossier City, LA
- Inn at Lakewood C.C.R.C. – Lakewood, CO
- Marriott's Brighton Gardens – Lakewood, CO
- Life Care Center of Westminster – Westminster, CO
- ARV Assisted Living – Highlands Ranch, CO

### Multi-Family

- Renaissance at Concord Plaza – Lakewood, CO
- Renaissance at Loretto Heights – Englewood, CO
- Jefferson Green – Arvada, CO
- Colorado Christian University – Student Apartments Phase I & II

### Commercial

- Airport Distribution Center – Denver, CO
- Business Center 225 – Aurora, CO
- Anacomp Inc. – Poway, CA
- T.M. Cobb Distribution Center – Poway, CA
- Interstate Corporate Center – San Diego, CA
- Imprinted Products Headquarters – San Diego, CA
- Stanford Place II – Denver, CO
- Jefferson Corporate Center – Ken Caryl Ranch, CO

### Government

- FBI Headquarters – San Diego, CA
- Department of Unemployment – Chula Vista, CA
- NOSC – Marine Science Laboratory – San Diego, CA
- Bachelors Officer Quarters – San Diego, CA