

Andjuard Baptiste

Customer Account Executive - Comcast

Atlanta, GA

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WORK EXPERIENCE

Customer Account Executive

Comcast - 2011 to Present

Troubleshoot and activate customer's equipment

- Provide customer service and billing information
- Educate and meet sale quotas on Comcast and Comcast related products

Sales Representative/ Customer Service

At&T account - 2010 to 2011

Meet sales quotas and service objectives in a fast paced call center environment

- Communicate with customers making sure they leave the call satisfied
- Sell company products and services to current and potential customers

Sales Representative/ Customer Service

At&T - 2009 to 2010

Meet sales quotas and service objectives in a fast paced call center environment

- Communicate with customers making sure they leave the call satisfied
- Sell company products and services to current and potential customers

Sales Associate

Circuit City - 2008 to 2009

Providing a friendly environment, this includes greeting customers

- Maintaining solid product knowledge
- Assist in ringing up sales at registers

Front end clerk

Publix - 2006 to 2008

Receive payment from customers and providing the right change

- Operate cash register and scanner
- Cleaning, and making sure the area is neat
- Stocking items on shelves

EDUCATION

Fort Lauderdale High School

American National College - Atlanta, GA

ADDITIONAL INFORMATION

Skills

60 wpm, Microsoft Excel, Microsoft PowerPoint, Microsoft Word, Outlook,
P.O.S experience, Avaya trained, Adobe PhotoShop 8.0, CS2, Elements, CS3 Extended, Illustrator,
ImageReady