



Reichel Foods, Inc.

Employee Warning Notice

Employee Information

Date: 5/6/14
Employee Name: Brandon Hvamstad
Job Title: Raw Production
Manager/Supervisor: Cameron

Type of Warning

- Verbal Warning
- Written Warning
- Final Warning

Type of Offense

- Tardiness/Leaving Early
- Absenteeism
- Violation of Company Policies
- Substandard Work
- Violation of Safety Rules
- Rudeness to Customers/Coworkers
- Other

Details

Description of Incident (Describe incident and list the date, time, and any witnesses present)

Brandon WAS Heard swearing in the Break Room
we have reviewed the companies policy on
Pro fanity as a group multiple times

Plan for Improvement:

to swear less & in general & NOT @ work

Consequences of Further Infractions:

written, final, suspension

Acknowledgement of Receipt of Warning

By signing this form, you confirm that you understand the information in this warning. You also confirm that you and your manager/supervisor have discussed the warning and a plan for improvement. Signing this form does not necessarily indicate that you agree with this warning

Employee Signature

Date

5-6-14

Manager/Supervisor

Date

5-6-14

Witness Signature (if employee understands warning but refuses to sign)

Date