



# Reichel Foods, Inc. Employee Warning Notice

### Employee Information

Date: 4/12/2019  
 Employee Name: BARE GILO  
 Job Title: WAREHOUSE  
 Manager/Supervisor: JEFF RAMAKER

### Type of Warning

Verbal Warning   
 Written Warning   
 Final Warning

### Type of Offense

Tardiness/Leaving Early   
 Absenteeism   
 Violation of Company Policies   
 Substandard Work   
 Violation of Safety Rules   
 Rudeness to Customers/Coworkers   
 Other

### Details

Description of Incident (Describe incident and list the date, time, and any witnesses present)

ON 04/11/2019 AT 11:11 AM YOU WERE DRIVING A FORKLIFT WITHOUT SEATBELT ON. THIS WAS CAUGHT BY JAMIE SORENSEN WHILE DOING A SAFETY AUDIT AT THE NORTH PLANT.

Plan for Improvement:

PUT ON SEATBELT EVERYTIME YOU DRIVE FORKLIFT.

Consequences of Further Infractions:

FINAL WARNING OR TERMINATION

### Acknowledgement of Receipt of Warning

By signing this form, you confirm that you understand the information in this warning. You also confirm that you and your manager/supervisor have discussed the warning and a plan for improvement. Signing this form does not necessarily indicate that you agree with this warning.

Employee Signature

Date 04/12/19

Manager/Supervisor

Date 4/12/19

Witness Signature (if employee understands warning but refuses to sign)

Date