

**BETTER HER**  
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## **EXPERIENCE**

### **Forklift Operator**

10/2018 - 08/2019

North Star Sheets, LLC - Cottage Grove, MN

- Utilized forklifts to move corrugated sheets from shipping line to trailer
- Scanned corrugated sheets to disperse them to correct areas
- Verified labels on orders matched the information in database
- Maintained quality control

### **Forklift Material Handler**

06/2017 - 09/2018

Aveda - Blaine, MN

- Operated counterbalance forklifts, reach forklifts, and walkie riders
- Loaded finished products and palletized them
- Helped facilitate production area by stocking items
- Received incoming shipments and placed them into proper shelves

### **Mail Sorter/Shipper**

01/2017 - 04/2017 OnTrac International - New Brighton, MN

- Routed incoming mail
- Tabulated mail to match air bill
- Inputted data on computer to create shipping labels

### **Warehouse Associate**

09/2016 - 10/2016 Group O - Mendota Heights, MN

- Provided quality inspections in a timely manner
- Launched phones and set-up standard configurations
- Examined phones meticulously to confirm phones were in working condition
- Executed numerous orders simultaneously while maintaining speed and accuracy

### **Order Filler/Motor Pool and Receiving**

06/2013 - 07/2016 Distribution Alternatives - Lino Lakes, MN

- Loaded and unloaded trucks and verified inventory
- Used forklifts to secure shipments and allocated them to corresponding departments
- Scanned, packed, and shipped out merchandise to various stores

- Reviewed orders finished by new employees and rectified erroneous orders

**EDUCATION**

Harding Senior High School  
09/2004 - 06/2008  
St. Paul Technical College  
08/2008 - 05/2009