



*Adms
3-6-15*

Reichel Foods, Inc.

Employee Warning Notice

SQ0014FO

R: 2

Page 1 of 1

Employee Information

Date: 3/5/2015
Employee Name: Abdiwahab Awale
Job Title: Slicing Room
Manager/Supervisor: Sam Chea

Type of Warning

Verbal Warning
Written Warning
Final Warning

Type of Offense

Tardiness/Leaving Early
Absenteeism
Violation of Company Policies
Substandard Work
Violation of Safety Rules
Rudeness to Customers/Coworkers
Other

Details

Description of Incident (Describe incident and list the date, time, and any witnesses present)

During 2nd Shift, Abdiwahab attempted to pick up 21 slotted trays stacked up together resulting in all trays falling down onto the ground which required a full clean on the slotted trays as well as risking his own safety and other employees around him. 12 Slotted trays have been cracked and damaged as a result of his carelessness meaning that is 2 possible racks worth of apples we could be behind on because we don't have any slotted trays to replace them with.

Plan for Improvement:

To Pick up no more than 3 to 4 Slotted Trays at a time when handling.

Consequences of Further Infractions:

A Written warning will be given

Acknowledgement of Receipt of Warning

By signing this form, you confirm that you understand the information in this warning. You also confirm that you and your manager/supervisor have discussed the warning and a plan for improvement. Signing this form does not necessarily indicate that you agree with this warning.

Abdiwahab Awale
Employee Signature

03 05 15
Date

[Signature]
Manager/Supervisor

3/5/15
Date

Witness Signature (if employee understands warning but refuses to sign)

Date