



Corporate Management Group
 1501 W 124th Ave, Suite 500
 Westminster, Co 80234
 Office – 303-920-1425
 Contact Name: Izabeau Hunt

Termination of Employment

Name of Employee: Austin Miller Last Day Worked: 5/19/22

	Employee Initials	Reason for Termination
Quit	✓	said not a good fit & quit
Laid Off		
Terminated		
Failed to Report		
Converted		

If the employee quit was notice provided? Yes No If so, when? _____
 Final Pay to Include: 5/17/22 - 5/19/22 Eligible for rehire? Yes or No

The following items have been turned in:

Truck		
Keys		
Tools		
Tablet/Phone		
Supplies		
Uniforms		
Safety Bag		
Other		

Please be advised that final payroll will not be released until all Colorado Lighting, Inc. property has been returned and final paperwork has been processed. Receipt of a fully executed copy is acknowledgement of this termination notice.

Signed: _____
 Employee Date

Signed: Hil Moul 5/23/22
 Employer Date

HRPayroll

From: Jeff Newman
Sent: Friday, May 20, 2022 3:18 PM
To: HRPayroll
Subject: RE: Austin Miller

Heidi is emailing his time card now. He didn't work today, he punched the clock and quit.

From: HRPayroll <HRPayroll@Cli-services.com>
Sent: Friday, May 20, 2022 3:12 PM
To: Jeff Newman <Jeff.Newman@Cli-services.com>
Subject: FW: Austin Miller

Looks like he did not clock in yesterday either. Did he not work yesterday?

From: HRPayroll
Sent: Friday, May 20, 2022 2:56 PM
To: Jeff Newman <Jeff.Newman@Cli-services.com>
Subject: RE: Austin Miller

Did he work at all today?

From: Jeff Newman <Jeff.Newman@Cli-services.com>
Sent: Friday, May 20, 2022 2:53 PM
To: HRPayroll <HRPayroll@Cli-services.com>
Subject: Austin Miller

Gail,
Austin Miller came in this morning and informed me that this job isn't a good fit for him, he's done.

Thank you,
Jeff Newman
Service Manager



COLORADO LIGHTING, INC.

LIGHTING | ELECTRICAL | SIGNS | CONSULTING | INNOVATIONS

O 303-288-3152

Jeff.Newman@Cli-Services.com

Cli-Services.com

Certifications and Memberships

