

# Austin Ramirez

Broomfield, CO  
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Organized individual with good communication skills. Seeking a new opportunity to grow my career and skills as a Spare Parts Technician.

## Work Experience

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### **Spare Parts Technician**

Hunter Douglas 1 Duette - Broomfield, CO  
November 2020 to Present

- Grinds and sands ink residue off of printer equipment rollers on a daily basis to maintain inventory stock level for production purposes.
- Operates grinders, drills, lathes, mills, and other hand tools while repairing, rebuilding or cleaning various machine parts. Uses calipers and micrometers to ensure accuracy of measurements of work performed on machine parts according to operational equipment specifications.
- Cleans and rebuilds pneumatic waste water pumps, filter press filters for waste water filter press, staple guns utilized on production floors, dr. blade assemblies for printers, glue manifolds that are used on stacking machines, nip roller assemblies, core chuck assemblies, printer batch carts, performs general PM's on machine shop equipment used to repair spare parts.
- Communicates on an as needed basis with equipment operators or engineers to receive clarification on verbal directions or provide input on directions that have been received.
- Ensures that inventory levels of spare parts critical to the production process are maintained at all times.

### **Sales and Support**

S.F. Diversified Services  
September 2019 to Present

- Customer services support - defining available options and cost.
- Oversee job delivers with various vendors.
- Support detailed descriptions for customer's insurance requests, inspections and invoices.
- General contracting support as needed by general manager.

### **Apprentice**

Frontier Fire Protection - Denver, CO  
June 2017 to August 2019

- Grinding out pipes, using various drills and hand tools.
- Maintaining treading machines.
- Install, replace, service and maintenance fire sprinkler systems.
- Trade school - online courses, including all mathematical requirements.
- Attended workshops - including health and safety procedures.

### **Labor - Roofer**

Flynn Southwest LP - Commerce City, CO

January 2017 to April 2017

- Install and repair commercial roofs

### **Sales Associate**

Express Fashion Operations 1 - Broomfield, CO

August 2016 to January 2017

- Maintain a clean and organized sales floor, checkout, fitting room, and stock room to ensure the store is safe and inviting to customers.
- Follow company policies and procedures to ensure the safety of all our associates and customers.
- Deliver on all aspects of the customer experience model.
- Process transactions quickly and accurately reducing the customers wait time.
- Positively resolve customer service-related issues as they arise and determine resolution or escalate further - communicate all issues and resolutions to Store Management.
- Drive credit and loyalty member programs by explaining benefits and encouraging customers to participate.

### **Sales Associate**

Taos Retail, LLC - Broomfield, CO

November 2016 to November 2016

- Maintain a clean and organized sales floor, checkout, fitting room, and stock room to ensure the store is safe and inviting to customers.
- Follow company policies and procedures to ensure the safety of all our associates and customers.
- Deliver on all aspects of the customer experience model.
- Process transactions quickly and accurately reducing the customers wait time.
- Positively resolve customer service-related issues as they arise and determine resolution or escalate further - communicate all issues and resolutions to Store Management.

### **Labor - Grounds Maintenance**

Propp Realty Management, LLC - Lakewood, CO

July 2016 to August 2016

- Performed routine maintenance duties.
- Sweep walkway, cut down tree limbs, trim shrubs and pull weeds, installed new sod and plants.

### **Courtesy Associate**

Wal-Mart Associates, Inc. - Broomfield, CO

January 2016 to February 2016

- Ensure customers have a great first and last impression
- Gather carts from the parking lot
- Operate equipment to move carts from the parking lot to inside the store
- Have a positive attitude in all weather conditions

## Education

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The American Dream Real Estate School

2020 to Present

The Academy of Charter Schools Westminster - Westminster, CO

August 2012 to May 2016

Front Range Community College - Westminster, CO  
2016 to 2016

## Skills

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- Knowledgeable in proper safety practices while operating machine shop equipment.
- Experienced in machine shop equipment and set ups of equipment such as lathes, mills, grinders.
- Experience in use of power hand tools including drills, taps, and dies.
- Experienced in precision measuring devices such as calipers and micrometers.
- Ability to develop and maintain effective work relationships.
- Ability to follow written and verbal work orders and initiative to seek further direction as needed.
- Fluent in speaking, reading, and writing in Spanish.
- Self-motivated individual and problem solving.