

# Aurelia Menchaca

Fort Collins, CO 80521

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## Work Experience

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### Caregiver

SYNERGY HomeCare - Fort Collins, CO

December 2023 to Present

Being a caregiver is a job where I am there for support and providing companionship, through helping seniors take care of themselves throughout their days. Helping with transferring, meal prep, also light house keeping and medication reminders, toileting and incontinence care, dressing and undressing, wander preventions and redirection.

### McDonalds Crew Member

McDonald's - Fort Collins, CO

July 2022 to Present

Taking orders for the drive through and front lobby, packing orders quickly and correctly, for the drive through front lobby and doordash. Keeping up with drinks and shakes. Cleaning the store by sweeping mopping and wiping down all surfaces. Customer service is a huge role in my job as I am one of the only 15 English speakers in the store as everyone else only speaks Spanish, I handle most of the customers for long periods or full shifts while also handling everything else and training all simultaneously and accurately.

## Education

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### Highschool

Rocky Mountain High School - 1300 w swallow rd

August 2020 to December 2023

## Skills

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- Spanish
- English
- Cashiering
- Food Safety
- Packaging
- Food Service
- Cleaning Experience
- Cash Handling
- Communication Skills

- Food Production
- Organizational Skills
- Customer service
- Customer support
- Food Handling
- Serving Experience
- POS
- Cash register
- Cash handling
- Meal Preparation
- Senior Care
- Caregiving
- Laundry
- Computer skills
- Bilingual
- Sales
- Typing
- Microsoft Outlook
- Stocking
- Basic math
- Serving
- Conflict management
- Bussing
- Front desk

## Certifications and Licenses

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### **Driver's License**

December 2023 to December 2027