

# Aung Sibia

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## **OBJECTIVE**

Reliable undergraduate studying Engineering Management Technology seeks an opportunity to expand skills and gain valuable real-world experience.

## **EDUCATION**

**Western Michigan University, Kalamazoo, MI**

**09/2017 - Current**

Bachelor of Science in Engineering Management Technology

## **WORK EXPERIENCE**

**INVENTORY/WAREHOUSE ASSISTANT**

**06/2022 - Current**

*TOMRA, Plainfield, MI*

- Prepared shipping documents needed for accurate delivery of completed orders.
- Completed physical inventories/cycle count.
- Assisted with assorting, picking, and packing in the warehouse.

**AMAZON FULFILLMENT ASSOCIATE**

**03/2020 - 09/2020**

Amazon, Caledonia, MI

*Problem Solver*

- Resolved problems that an associate encounters with inventory; including printing ASIN labels, damage out products, and adding expiration dates to food and health products.
- Packed and labeled merchandise for loading and shipment to customers.
- Monitored department performance data to identify and avoid potential risks.

*Learning Ambassador*

- Cross-trained new associates on essential job functions and procedures.
- Performed daily audits on new hires to check their progress and suggest areas of improvements.
- Created and implemented new training initiatives for employees, such as online modules and interactive softwares to promote long-term excellence.

**BILINGUAL INTERPRETER**

**03/2013 - 01/2020**

*ZCC, Grand Rapids, MI*

- Provided language services and performed language-specific translations.
- Handled and responded to phone calls from clients in client-specific languages.
- Reviewed and translated documents, forms and technical materials in both languages.

**ASSEMBLER**

**02/2018 - 11/2018**

*KNOLL, Kentwood, MI*

- Assembled components into finished product.
- Executed the entire assembly process by accurately interpreting blueprints.
- Performed job rotation with team members to ensure proper standardized work.

## **VOLUNTEER EXPERIENCE**

- Zotung Christian Church (ZCC)
- Bethany Christian Services

## **SOFTWARE SKILLS**

- Siemens NX
- CATIA
- AutoCAD